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**Memorandum**

To: Vail Town Council

From: Department of Public Works

Date: September 6, 2016

Subject: Donovan Park Picnic Shelter Construction Contract

**I. BACKGROUND**

A new picnic shelter for Donovan Park was budgeted in 2015. Funds were re-appropriated by the town council in early 2016 for design and construction of the shelter. All required DRB and PEC approvals have been completed, and the project was put out to bid in late July.

The Town received two bids for the work:

R.A. Nelson \$ 274,658.18

Icon, Inc. \$ 340,027.07

The R.A. Nelson bid falls within the existing budget for this project.

**II. ACTION REQUESTED BY COUNCIL**

Staff is requesting that the Town Council direct the Town Manager to enter into a Construction Contract with R.A. Nelson LLC in the amount of \$274,658.18.

**III. STAFF RECOMMENDATION**

Staff recommends approval of the Construction Contract. With approval, work will begin on or around September 12 with anticipated completion by mid-November. Some landscape work may be completed in the spring of 2017, depending on the weather.