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**Memorandum**

To: Vail Town Council

From: CJ Jarecki, Chief Building Official  
Matt Gennett, Community Development Director

Date: June 18, 2019

Subject: Resolution No. 26, Series of 2019, Electrical Inspection Services

**BACKGROUND:**

The State of Colorado, per C.R.S. 12-23-115, requires that electrical inspectors be State licensed electricians. Therefore, in order to provide this service to Town of Vail customers, we have a licensed electrician on staff to perform the proper inspections.

However, when our employee is not available for any reason (i.e.: vacation, injury/sick leave, etc.), we will be unable to provide this service to our customers. Thus, we would like to enter into an agreement with the Town of Gypsum to provide “backup coverage” on an as-needed basis.

**CURRENT SITUATION:**

Our licensed electrical inspector is taking a two week vacation that was pre-planned prior to becoming a Town of Vail employee. With this, we will be unable to provide the required electrical inspection services while he is absent.

The Town of Gypsum has offered to assist during these times and have provided a Service Agreement for the proposed service(s). Currently, the Town of Gypsum has two licensed electrical inspectors on staff and both of those individuals have performed the same service within the Town of Vail. They are familiar with our inspection software systems and have familiarity with the way that we do business.

Budget implications will be minimal and the Community Development budget can support the agreement without any supplemental budget considerations.

**PROPOSAL:**

Enter into an IGA/MOU with The Town of Gypsum to provide coverage, when needed.