



2020 PROPOSED BUDGET

2nd Reading

October 15, 2019

**TOWN OF VAIL
PROPOSED 2020 BUDGET
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Memorandum

TO: Vail Town Council

FROM: Finance Department

DATE: October 15, 2019

SUBJECT: Proposed 2020 Town Manager's Budget

I. SUMMARY

The first reading of Ordinance 13, Series 2019 was passed on October 1st. The following memo includes changes and responses to Council inquiries highlighted below.

II. DISCUSSION

During first reading of the ordinance on October 1st, Council amended the proposed budget with the following changes:

- An additional \$50,000 for a "First & Last Mile" plan and implementation to coincide with the addition of a new Mobility Planner.
- Council requested a staff recommendation for an annual funding for the Children's Garden of Learning (CGOL). Staff recommends an annual contribution of \$20,000 funded by the Capital Projects Fund for capital improvements and capital maintenance to be included in the October 31st lease which is on the consent agenda for approval. The capital contribution would be subject to annual appropriation and noted on the Council's Contribution list, however the CGOL would not have to apply for funding each year. Funding of capital was recommended with the intent of ensuring maintenance of the town-owned facility. The lease wording also stipulates that the CGOL provide a financial report to town staff annually with how the capital funds were used.
- The Vail Valley Foundation requested that the Mountain Games be recognized as a Signature Event with funding totaling \$140,000 (up from \$75,000). On October 1st Council approved funding of \$75,000 and designation of a Signature Event.
- On October 1st, Highline presented additional information on a \$550,000 request for the Spring Back to Vail event. Council decided to table their decision until the 2nd reading to allow for further discussion. The town's proposed 2020 budget currently includes funding at \$300,000 for this event (consistent with 2019). Any additional change would need to be identified in a motion to approve the second reading of this ordinance.

This General Fund 2020 budget proposal results in a surplus of \$192,370 and an ending fund balance of \$34.6 million or 79% of annual revenues.

III. ACTION REQUESTED OF COUNCIL

Staff requests that Council approve or approve with amendments Ordinance No.13, Series 2019 upon second reading.

THE FOLLOWING INFORMATION IS REPEATED FROM SEPT. 3RD COUNCIL PACKET

The proposed 2020 budget is presented to Council with ***conservative revenue projections, a balanced operating budget, and funding for priorities within the Council's focus areas.*** Staff has also included a high level Recession Plan for your consideration.

BUDGET PRIORITIES

The Town of Vail 2020 budget proposal presented in this document reflects the town's vision to be the **premier international mountain resort community** in a fiscally responsible manner. Each year the Town Manager and staff prepare an annual budget that serves as a funding plan as determined by Town Council. The 2020 budget proposal assumes a continuation of high service levels within a conservative economic forecast.

Priorities that guided the 2020 budget tie directly to common themes found in both the Council Action Plan and the prior year's Community Survey results. The major themes include ensuring citizens are afforded the opportunity to live and thrive in our community, providing a world class guest experience, balancing our economic, environmental and social needs to deliver a sustainable community as well as growing a vibrant and diverse economy.



Many of the new budget requests help align resources and equipment to accommodate added service levels and improvements to address several topics of importance to both Town Council and the community at large. Investment in the town's "human capital" is a top priority of this budget proposal, with implementation of the Total Rewards program, to focus not only on retention and recruiting of employees but also a focus on succession planning for the future.

Community: With acquiring resident-occupied, deed-restricted housing a significant priority of the "Community" goals within the Council Action Plan, the **Housing** Department's 2020 proposed budget includes \$30,000 in funding to allow for site feasibility of potential housing development opportunities, \$25,000 for a housing communications plan and public engagement, \$50,000 to update inclusionary zoning and commercial linkage, \$10,000 for an online employee housing unit (EHU) compliance tool and \$30,000 for an updated housing demands and needs analysis. No additional staff resources are proposed at this time. Instead, an additional staff member to support the day-to-day functions of the growing department is likely to be proposed for consideration in 2021. Until then, the Department is expected to rely upon professional contract services to meet the one-time project needs.

The 2020 budget also reflects \$2.5M transferred into the Housing Fund from the Capital Projects Fund to continue the success of the Vail InDEED Program. To date, the program has funded approximately 121 new deed restrictions within the town at an average cost of \$44,553 per bedroom or \$82 per square foot. Spending on individual deed restriction purchases total \$1.7 million in 2018 and \$1.7 million year to date in 2019 (budget of \$2.5 million). Deed restrictions have also been secured with public/private partnerships such as Solar Vail (\$4.2 million) and 6 West Apartments (\$625,000).

Staff is proposing a placeholder of \$300,000 to update the Vail Vision Plan in 2020. The expense would cover the cost of consultants to gather information and feedback from the community; present the updated plan to Council; and prepare the final document.

Experience: Council and staff continue to strive for improving the guest and citizen experience. A new Guest Service initiative with Vail Resorts is planned this November 2019 to boost the early season opening in Vail with a Thanksgiving-themed event that would expand into tree lighting and other holiday festivities. Another segment of the initiative is a customer service training program and employee engagement. A total of \$159,000 was approved in 2019 and increased funding of \$228,000 is proposed in 2020 with intentions to provide full year community guest services training and growing the early season activation. The additional funding for Thanksgiving week will be earmarked for an Art in Public Places (AIPP) component to the activation and will include a significant collaboration for a temporary art installation helping to drive destination tourism.

Continued trail management with funding for the Front Country Ranger and summer host programs will work toward a better experience on Vail trails. The town should have results of the trail surveys later this year, with the development of a proposed management plan following.

Economy: For the Civic Area Master Plan outcomes, staff has proposed additional planning and design dollars in both the General Fund (\$250K for general economic studies and public outreach) as well as the Capital Projects Fund (\$1.0 million for feasibility studies, design and construction estimates).

Special events bring economic vitality and increased sales tax collections for the town, especially in the summer months. The 2020 proposed budget currently includes funding for the Commission on Special Events (CSE) (\$893,600), plus funding of both Signature Events \$998,000 (Bravo!, Vail International Dance Festival, Vail Jazz, and Burton US Open) and Destination Events \$600,000 (Vail Snow Days and Spring Back to Vail). Included in the Contribution section are requests for increased funding of Mountain Games and Spring Back to Vail events. Please see page 37 for more details on these requests. Event spending across all funding sources totals \$2.8 million, and is accompanied by \$3.5M in proposed summer marketing from the Vail Local Marketing District to boost economic vitality.

Sustainability: One of Council's priorities within the "Sustainability" goal is employee recruitment and retention. The funding and implementation of a sustainable employment strategy in 2020 will be critically essential in the town's ability to meet its goals in recruiting and retaining top-notch employees. Otherwise, the town stands to lose its competitive edge. The town's core functions provide a vast array of world-class services to both guests and citizens with public safety (fire/police), transportation, building planners and inspectors, a public library,

parks and landscaping, parking facilities, environmental stewardship, welcome centers and administration. The town's employees are infrastructure providing critical services. Please see the section on "Personnel" (page 11) for more information on proposed 2020 initiatives, compensation and benefits.

For Environmental Sustainability, the 2020 proposed budget includes funding to continue implementation of the Gore Creek Water Quality Plan and program updates required to maintain Vail's global sustainable destination certification, a continuation of Actively Green programming in the business community, and continued participation in Energy Smart Colorado to help meet the town's climate goals. In addition, staff is proposing \$100,000 of capital spending on wildlife habitat improvements, as a funding match with the developer of the Booth Heights housing project.

With expanded environmental goals, initiatives and work plan, the 2020 proposed budget reflects the elevation of the Environmental Sustainability department as a stand alone function from the Community Development department. This includes the Environmental Director reporting directly to the Town Manager and a new staffing request of 1.0 FTE for an Energy Program Coordinator to develop and implement strategies that support the town's energy and carbon emissions goals. This department is funded in full by the Real Estate Transfer Tax (RETT) Fund.

The capital plan includes \$6.9 million for the purchase of seven electric buses to replace diesel-fuel buses that service the outer areas of Vail. To coincide with the purchase of electric buses, \$1.4 million in capital expenditures is proposed in the 2020 capital plan to install electric bus chargers and electrical service improvements. This is offset with a \$1.1 million FASTER grant. What is **not** currently included in the operating budget is the estimated cost for operational changes with running electric buses that need to re-charge more frequently than diesel buses need to be re-fueled. Those costs are currently being analyzed by staff and will be presented to Council in the upcoming months.

Each budget section is prefaced with an executive summary of information on that topic. The below chart will direct you to the various sections of budget documents within this presentation:

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RECESSION PLAN

Due to the Great Recession of 2008, the town experienced a reduction in sales tax of 13.8% during 2009. Town Council and staff responded with a two-part strategy. The first was to draw visitors in the near term winter months. So in the fall of 2008, Council approved an additional marketing spend of \$550,000 from General Fund reserves and worked with resort community partners to retain a leadership position in lodging and tourism. The second approach was to maintain a high level of municipal services within budget constraints. The budget was adjusted

multiple times during the year and ultimately trimmed \$2.0 million from the General Fund operating expenditures that year. The town was able to come out of the recession without dipping into reserves, and experienced sales tax growth in 2010.

Staff is proposing to have a plan in place for the next recession, whether in one year or in ten years. There are multiple stages of this recession plan, with each stage representing escalating impacts to revenue streams. The resulting measures are suggested to mitigate each stage in the plan:

1. **Minor:** Impacts to revenues are minor, such as a 1-5% reduction. Staff recommends maintaining service levels while making minor cuts to operating expenditures. Utilize reserves where necessary.
2. **Moderate:** Impacts to revenue are moderate, such as a 5-10% reduction. Staff recommends maintaining service levels while making larger cuts to operating expenditures. Reduce annual merit increases for employees. Defer capital projects unless already in process. Utilize reserves where necessary.
3. **Significant:** Impacts to revenue are significant, such as a 10-15% reduction. Staff recommends limited service reductions ("unseen" services to be reduced first), manage staffing vacancies and deferring capital projects. Utilize reserves where necessary. Potential merit deferral / freeze in wages.
4. **Major:** Impacts to revenue are major, such as a 15-20% reduction. Staff recommends service reductions, merit deferral / freeze in wages, potential reduction in staff and deferring capital projects. Utilize reserves.
5. **Crisis:** Impacts to revenue are at a crisis level such as over 20% reductions to revenues. Staff recommends significant reductions in service levels, reduction in staff, merit deferral / freeze in wages and deferring capital projects. Utilize reserves.

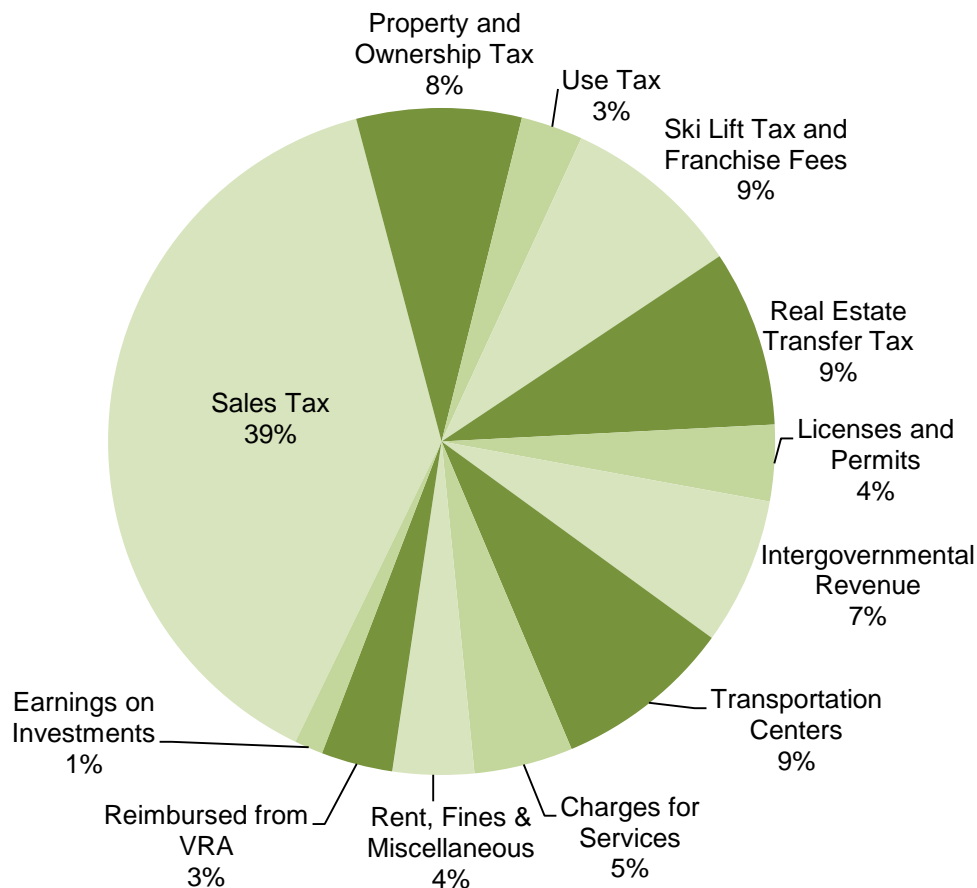
REVENUE

\$73.8 MILLION

The town's major revenue sources have been projected conservatively, in accordance with budget guidelines, based on historical trends and any additional information known at this time. Assumptions for each major revenue source are outline below.

The town's 2020 budget is funded by a projected **\$73.8 million net revenue** budget. Net revenues exclude inter-fund charges and transfers. 2020 projected revenues are flat with the 2019 forecast and a 7.6% decrease from 2018 actual results. The below chart identifies the various sources of town revenue:

2020 Proposed Net Revenue: \$73.8M



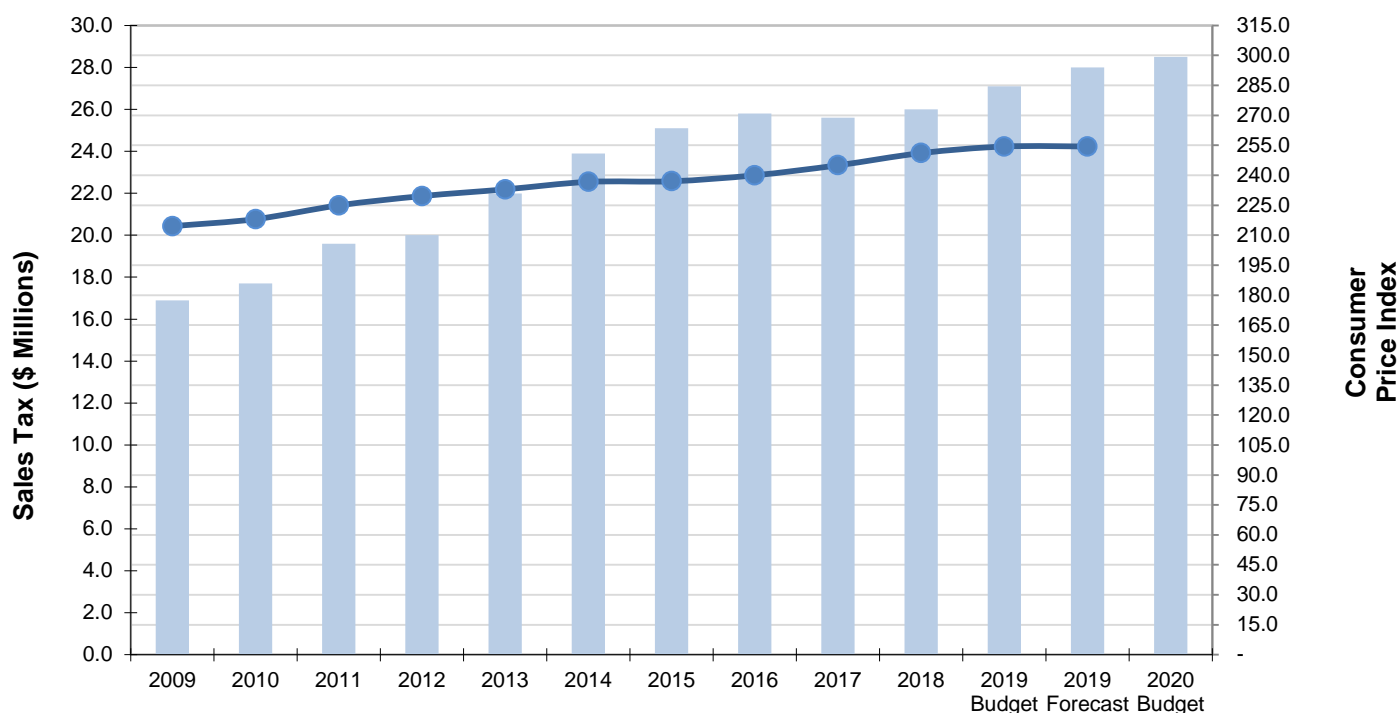
LOCAL TAXES: Six revenue sources make up local taxes and generate 67% of the town's annual revenues: sales tax; property and ownership tax; use tax; ski lift tax; real estate transfer tax; and franchise fees.

A 4% general **sales tax** will produce approximately 39% of annual revenue for 2020. Sales tax revenue is influenced by a number of factors including the general economy, tourism and snowfall, special events and redevelopment activity. Sales tax revenue is seasonal, with

approximately 70% of the total generated during the ski season which is defined as November through April. While the winter season continues to generate the majority of tax collections, summer growth has outpaced winter for the last three years.

The \$28.5 million of sales tax projected conservatively at an increase of 2.0% from the 2019 forecast and a 2.3% increase from 2018 actual results. Sales tax revenue for 2020 was estimated using historical trends, current economic trends, and special event activity. As of July 2019 sales tax collections are trending at a 4.3% increase from 2018. Annual CPI is up 1.3% for the first half of 2019.

Sales Tax Compared with Inflation



Property and Ownership Tax of \$5.9 million will generate 8.0% of total revenues for 2020. This is an 11.3% increase from the 2019 amended budget based on the preliminary report from the County Assessor's office. During 2018 and 2019, tax revenue was impacted from a reduction in residential taxes due to the Gallagher Amendment, but was offset by increases in property valuations. The current base mil levy is 4.69 and typically constitutes 10% of the average taxpayer's property tax bill. The Gallagher Amendment will impact the town's property tax revenues in 2020 by another 10% reduction, or an estimated \$550,000 without offsets from increased property valuations.

In November 2000, Vail's electorate approved lifting the revenue limitation placed on property tax revenue by the Tax Payer's Bill of Rights (TABOR) approved by Colorado voters in 1992.

Property values are reassessed every two years, providing potential increases or decreases in the even years. However, the base mil levy cannot be increased without a vote.

Construction Use Tax collections are estimated at \$2.2 million for 2020, flat with 2019 budget. This revenue item may be updated as more construction projects are permitted. In November 2007, voters approved the implementation of a 4% construction use tax effective January 1, 2008. Revenue from this source is allocated to the Capital Projects Fund.

Ski Lift Tax and Franchise Fees total \$5.3 million and \$1.2 million, respectively for 2020, representing 9% of the total annual revenue. The town assesses a 4% tax on all lift access tickets to the Vail ski area and budgeted revenue based on historical data. The town also collects franchise fees from all the major utilities operating in the Town of Vail. The fees are collected and paid by the local gas, electric, telephone, and cable television companies. The rate is established by ordinance and is different for each utility type. Lift Tax was projected with a 1.9% increase over the 2019 forecast and a 3.8% increase from 2018. All franchise fees are projected based on historical trends, and are accounted for in the General Fund.

Real Estate Transfer Tax (RETT) is a 1% tax on transfers of property within the Town of Vail. This tax is the primary revenue source in the Real Estate Transfer Tax Fund whose use is restricted to parks, recreation, open space, and environmental sustainability.

Real Estate Transfer Tax collections of \$6.3 million represent 9% of total annual revenues. This is flat with the 2019 forecast and a decrease of 17.6% from 2018. RETT is estimated based on current economic trends, historical averages, as well as communications with the lodging community about new construction projects. 2018 was a record year for RETT with \$7.6 million in collections. Prior to 2018, RETT averaged an increase of 3.2% each year for the past five years. For 2019, RETT collections are tracking 25% below prior year, but flat with budget.

LICENSES AND PERMITS are expected to generate approximately \$2.7 million or 2.4% of total revenues in 2020, up 4% from the 2019 amended budget. This revenue source can fluctuate from a few large commercial and residential construction projects. No large projects have been identified at this time for 2020. The 2020 projection is based on five year historical average. Licenses and permits are General Fund revenues with the exception of the business license fee and recreational amenities fee as described below.

Construction Fees, which include building permits, electrical, mechanical, and plumbing permits, design review fees, plan check fees, variances, etc., are the largest component of the license and permit category. Construction fees alone are budgeted at \$2.1 million in 2020. The 2020 construction fee projection is based on a historical average.

The **Business License Fee** is restricted by ordinance for marketing and special events, and is recorded in the Marketing Fund. Budgeted revenue for 2020 of \$325,000 is an 18% from the 2019 budget, and consistent with year to date collections in 2019.

INTERGOVERNMENTAL REVENUE supplies 7.1%, or \$5.3 million of total revenue and includes federal and state grants, county sales tax, county road and bridge tax, highway users' tax, cigarette tax, and E911 Authority Board. Revenue forecasts are obtained from the contributing agencies or estimated based on trends. Federal and state grants are recorded in the Capital Projects Fund, RETT Fund or the General Fund depending upon their purpose. Lottery revenue is recorded in the RETT Fund and all other intergovernmental revenue goes to the General Fund. 2020 proposed revenues includes a \$1.0M FASTER grant for electric bus

chargers, a \$525,000 grant to purchase new electric buses and \$700,000 federal grant for the continuation of the Bridge Road Bridge reconstruction.

The **E911 Authority Board** is a conduit managed by Eagle County to fund emergency communications from the surcharges it collects on phone bills. In 2020 the E911 board will contribute a total of \$845,030 for salary and benefits for the equivalent of two dispatch supervisors, six dispatchers and a systems engineer in the Vail Communications Center.

County Sales Tax: The town receives fifteen percent (15%) of a 1% general retail sales tax levied by Eagle County. This payment is pursuant to an enabling ballot question approved by the voters and applies to all of the towns within the county. Collections budgeted for 2020 total approximately \$912,768.

County Road & Bridge: The town collects a portion of the county's mil levy for road and bridge based upon Colorado State Statutes. County road and bridge revenue for 2020 was budgeted based on the prior two year history, at approximately \$720,000. This revenue is dependent upon what Eagle County sets for a road and bridge mil levy and the assessed valuation for the town.

Highway Users' Tax: The State of Colorado shares a portion of its gasoline tax based upon the town's miles of roads in proportion to other municipalities in the state. This revenue of \$250,000 is budgeted at a 14% increase from the 2019 budget based on information provided by the Colorado Municipal League.

TRANSPORTATION CENTERS located at Lionshead, in the Vail Village, and at Red Sandstone Elementary school, the parking structures generate 9% of total revenues and are budgeted at \$6.4 million for 2020. This is budgeted flat with 2019 forecast and a 1.0% decrease from 2018 actuals (a higher than average year). Daily parking fees and parking passes during ski season are the largest sources of this revenue. This budget proposal includes an estimate for overnight summer parking based on 2018 and 2019 trends and pass sales for the new Red Sandstone structure.

CHARGES FOR SERVICES comprise 5% of the town's annual revenue. The largest sources in this category include dispatching contracts and a contract with the Colorado Department of Transportation (CDOT) for maintenance of the frontage roads.

EARNINGS ON INVESTMENTS generate 1% of the town's annual revenues. The town's investment policy priority is safety, followed by liquidity and then return. Current return on the town's investment is approximately 1.8%.

Vail Reinvestment Authority (VRA) was created on November 4, 2003 to oversee development and redevelopment of identified blighted areas within the town. The Authority is funded with incremental property tax collected on redeveloped properties within the district. The VRA will reimburse the town's Capital Projects Fund for various capital projects in Lionshead. For 2020 this includes a \$2.6M reimbursement for the Red Sandstone parking structure (a total of \$9.3 million will be reimbursed for that project over a 3 year period which began in 2018). The VRA reimbursement in 2020 will represent approximately 3.0% of funding available for town spending.

Major Revenue Analysis
2020 Proposed Budget

									% from 2018	% from 2019	% from 2019 Forecast	
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2019	2020	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Forecast	Proposed	Comments
General Sales Tax	19,581,414	20,046,455	21,999,999	23,881,130	25,141,932	25,763,244	25,591,483	27,886,113	27,080,000	27,964,400	28,524,000	2020 proposed 2% increase from 2019 forecast and a 2.3% increase from 2018 actuals. YTD collections as of June up 5.8% from 2018
	10.8%	2.4%	9.7%	8.6%	5.3%	2.5%	-0.7%	9.0%	-2.9%	3.3%	2.0%	
RETT Tax	4,403,706	5,452,937	4,725,589	6,849,449	6,965,617	6,843,356	6,313,611	7,649,013	6,300,000	6,300,000	6,300,000	2020 flat with 2019 budget; and a 17.6% decrease from 2018
	-36.6%	23.8%	-13.3%	44.9%	1.7%	-1.8%	-7.7%	21.2%	-17.6%	0.0%	0.0%	
Parking Revenue	4,023,940	3,453,836	4,170,065	4,528,137	4,948,993	5,230,062	4,902,756	6,416,013	5,426,000	6,360,000	6,360,000	2020 proposed flat with 2019 forecast, or a 1% decrease from 2018
	-20.1%	-14.2%	20.7%	17.9%	9.3%	5.7%	-6.3%	30.9%	-15.4%	17.2%	0.0%	Both 2019 and 2020 include summer parking revenue of approx. \$200K
												Vail Health will need passes again in 2020
Property & Ownership Tax	5,031,770	4,157,279	4,227,966	4,358,411	4,389,241	4,911,842	4,940,193	5,313,730	5,300,000	5,300,000	5,900,000	Updated for August Assessor report
	1.6%	-17.4%	1.7%	0.1%	0.7%	11.9%	0.6%	7.6%	-0.3%	0.0%	11.3%	
Lift Tax Revenue	3,529,125	3,433,686	4,007,908	4,351,624	4,763,956	5,032,970	4,708,765	5,103,480	5,025,000	5,200,000	5,300,000	2020 proposed at a 1.9% increase from 2019 forecast and a 3.8% increase from 2018 actuals
	5.1%	-2.7%	16.7%	15.1%	9.5%	5.6%	-6.4%	8.4%	-1.5%	3.5%	1.9%	
Construction Fees	985,377	1,333,681	1,404,928	2,608,807	1,949,884	1,552,569	1,628,471	2,958,948	2,061,207	2,061,207	2,122,988	2020 is a 3.0% increase from 2019 budget and does not include any major projects (so far)
	-22.6%	35.3%	5.3%	4.4%	-25.3%	-20.4%	4.9%	81.7%	-30.3%	0.0%	3.0%	2019 YTD collections of \$2.0M is trending up 67% from prior year, however this does include Mtn View
Construction Use Tax	721,002	1,221,734	1,360,585	1,803,853	2,220,168	1,688,841	1,740,754	3,689,131	2,220,000	2,220,000	2,220,000	2020 flat with 2019 budget and based on 5 yr average; No major projects included at this time
	-34.6%	69.4%	11.4%	0.2%	23.1%	-23.9%	3.1%	111.9%	-39.8%	0.0%	0.0%	2018 included \$1.9M from Vail Health project
Other Taxes	1,806,708	1,672,112	1,735,016	1,829,591	1,886,347	1,812,997	1,803,508	1,982,124	1,878,560	1,906,861	1,973,888	County sales tax (based on TOV sales tax), Road & Bridge, Hwy users revenue, etc.
	5.6%	-7.4%	3.8%	5.6%	3.1%	-3.9%	-0.5%	9.9%	-5.2%	1.5%	3.5%	
Federal / County Grants	1,596,040	916,067	82,630	474,399	152,193	184,827	169,883	1,168,041	2,021,706	2,021,706	2,337,287	2020 \$1.1M FASTER electric bus chargers grant; \$525K CDOT bus grant; \$700K federal grant
	-57.8%	-42.6%	-91.0%	-45.6%	-67.9%	21.4%	-8.1%	587.6%	73.1%	0.0%	15.6%	for replacement of Bridge Rd. bridge; 2019\$1.15M from Eagle County and ERWSD
												for Dowd Junction path reconstruction; 2018 includes \$700K CDOT Water Quality "TAP" grant
												and \$135K state grant for water quality at PW
Earnings on Investments	539,541	492,015	426,975	674,027	271,896	191,992	563,885	1,123,184	381,260	681,260	1,143,688	Based on available fund balance and investment returns assumed at 1.8%
	63.4%	-8.8%	-13.2%	57.9%	-59.7%	-29.4%	193.7%	99.2%	-66.1%	78.7%	67.9%	
Rental Income	895,872	832,134	918,691	1,044,463	1,028,950	1,019,509	1,027,199	1,028,569	1,102,852	1,102,852	1,093,177	Includes Donovan Pavillion at \$310K; employee housing rentals and parking structure leases
	3.9%	-7.1%	10.4%	24.2%	-1.5%	-0.9%	0.8%	0.1%	7.2%	0.0%	-0.9%	
E911 and Interagency Dispatch	1,958,581	1,915,218	1,982,170	1,931,359	1,896,010	1,918,590	2,008,451	2,055,844	2,158,030	2,158,030	2,171,915	Funding by E911 Authority Board and participating agencies
	2.6%	-2.2%	3.5%	-2.6%	-1.8%	1.2%	4.7%	2.4%	5.0%	0.0%	0.6%	
Vail Reinvestment Authority Transfers	7,125,196	5,354,864	1,842,286	3,049,280	2,757,637	3,546,063	4,179,718	4,599,998	3,848,281	3,848,281	2,550,000	2019 & 2020 Red Sandstone parking garage (multi-year payback to Capital Projects Fund)
	565.7%	-24.8%	-65.6%	65.5%	-9.6%	28.6%	17.9%	10.1%	-16.3%	0.0%	-33.7%	
Sale of Chamonix Housing Units	-	-	-	-	-	-	-	17,748,304	-	-	-	
Project Reimbursment Red Sandstone	-	-	-	-	-	-	-	5,800,000	-	-	-	\$4.3M from Vail Resorts; \$1.5 from Eagle County School District cost share of RSES parking structure
All Other Revenue	6,463,634	4,725,743	4,725,539	7,522,484	9,577,305	7,783,483	7,358,044	8,923,905	7,963,847	7,029,846	5,842,464	In general, this item includes franchise fees, fines and forfeitures, employee portion of healthcare
	-18.8%	-26.9%	0.0%	59.2%	27.3%	-18.7%	-5.5%	21.3%	-10.8%	-11.7%	-16.9%	premiums, license revenue, administration fees collected from VLMD and RETT and other charges
												for service such as out of district fire response and Police contracted services. It may also include
												use of Traffic Impact fees or Holy Cross Community Enhancement Funds
Total Revenue	58,661,907	55,007,762	53,610,347	64,907,014	67,950,130	67,480,345	66,936,720	103,446,397	72,766,742	74,154,442	73,839,407	
% compared to Prior Year	1.2%	-6.2%	-2.5%	21.1%	4.7%	-0.7%	-0.8%	54.5%	-29.7%	1.9%	1.5%	vs. 2019 Original Budget
								19.4%	-8.9%	-7.2%	-0.4%	vs. Forecast

PERSONNEL INFRASTRUCTURE – AN OVERVIEW

Investment in the town's "human capital" is a top priority of this budget proposal and includes implementation of the Total Rewards program that will focus not only on retention and recruiting of employees, but also a focus on succession planning for the future. The town's employees are critical infrastructure providing critical services.

In the last number of years, the town has experienced increased turnover, especially in the 0-5 year window. A growing number of retirements have also occurred; almost 37% of our employees are age 50 or older. Succession planning and skills transfer will be critical in the near future. The town has also seen a number of employees being recruited away from the town by other local employers. One example is our landscape crews being propositioned by private landscape companies while on duty, offering higher wages. This summer, the town has experienced 39% turnover in our core summer seasonal positions (parking, landscape and wildland fire). This amounts to 15 separations out of 38 positions as of last week. The cost to recruit, re-train and backfill these positions will be analyzed for a future session with Council.

Turnover for full time staff for the last seven years:

2012	2013	2014	2015	2016	2017	2018
13%	12%	14%	11%	8%	12%	16%

The historical five year average for turnover is 11%; 2019 is estimated at 16-18% turnover.

Based on the low number of employment applications being received to date, staff is also concerned with upcoming recruitment of seasonal positions such as bus drivers and parking attendants with the current offerings. Staff has committed to reviewing the structure of town employment and the "seasonal" business model over the next several months. Pending outcomes, staff may return to Town Council with budget requests as early as the next 2019 supplemental.

TOTAL REWARDS

To address employee retention, productivity and overall engagement, the town has developed a "**Total Rewards**" philosophy. Total Rewards are made up of three pillars: **Compensations & Benefits, Learning Opportunities and the Employee Experience**.

Initiatives proposed as a part of the 2020 budget include:

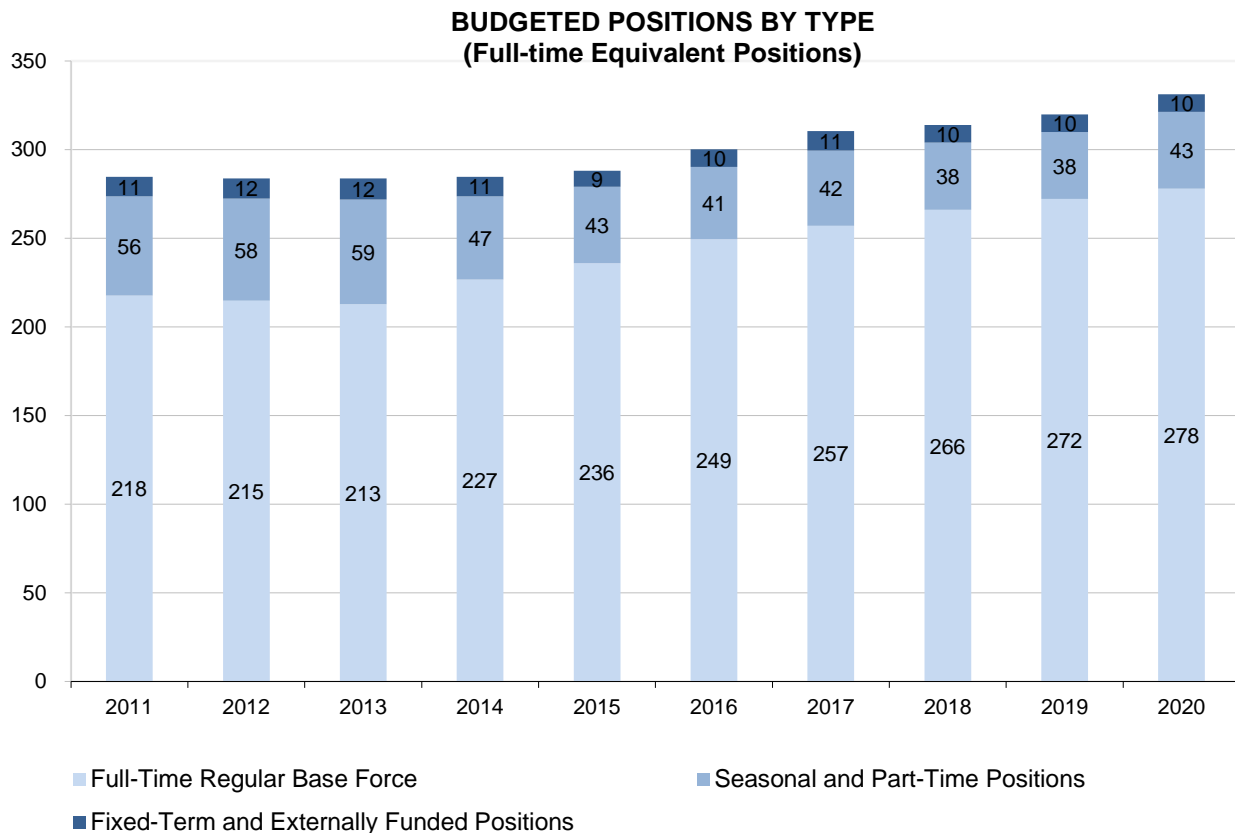
- Compensation & Benefits Package
 - 3-5% merit based performance
 - 1 – 1.5% market adjustment
 - A 5% increase in healthcare costs will be shared between town and employees
- Learning Opportunities
 - Continued training initiatives such as service training and lunch & learns
 - Implement a new Performance Management System (\$55,000 budgeted in Capital Projects Fund) to develop standardized performance measures, performance reviews and tracking/reporting of performance data.
- Employee Experience
 - Vacation reinvestment program is proposed for 2020. Criteria and policy will be set to define this program such as minimum amounts of accrued vacation time

that must be both earned and taken prior to a reinvestment in the employee (Flex medical/dependent care account or 457 plan savings, etc.). Estimated budget impact \$250,000.

- Encourage additional input from the Great Place to Work Team for new concepts and alignment with Council focus areas.

STAFFING

The town's staff includes three basic categories of employees: 1) full-time regular, 2) fixed term and/or externally funded, and 3) part-time or seasonal. Full-time regular staff positions are fully funded by the town, generally work 40 hours per week, and have a full benefits package. Fixed-term and/or externally funded positions may be full or part-time with negotiated benefits and are filled for a period of time determined by workload and/or contract or until external funding is no longer available. Part-time employees work 30 hours a week or less and seasonal employees work 40 hours a week, but less than half a year in a position. The town reports staffing in terms of full-time equivalents or FTE's to provide a common measure. One FTE equals 40 hours a week or 2,080 hours a year. For example, a part-time employee working 20 hours equates to .5 FTE and a seasonal employee working four months a year equates to .33 FTE.



The town's operations are proposed to be supported by **331.27** full time equivalent (FTE) positions in 2020. Of these, 286.54 are full-time regular employees. Of the **11.35** increase in FTE count reflected in the 2020 proposed budget, a majority was approved during 2019, and is a "catch-up" of FTEs (7.85). The remaining **3.5** are newly-requested FTEs as a part of this budget proposal. Over the past ten years, the town has added 40.9 employees, or 16% of the total headcount. The majority of headcount additions over the years have centered on adding

services such as a new fire station in West Vail, taking over the operation of the Welcome Centers, increased hours of bus service, parking hosts and special event support.

The new headcount requested in 2020 includes the following:

- Energy Coordinator (1.0 FTE) – paid out of RETT Fund
- Digital Content Coordinator (1.0 FTE) – General Fund
- Fire Inspector (0.5 FTE increase) – General Fund
- Human Resource Recruiting Coordinator (1.0 FTE) – General Fund
- Mobility Planner (1.0) – General Fund
- Reduction of 1.0 FTE for the previously-approved Innovation Officer

Staffing requests proposed by department heads that are **not** currently included in the 2020 budget proposal include:

- Bus Washer (Unscheduled bus driver) (1.0 FTE) – General Fund
- ~~Mobility Planner (1.0 FTE Fixed term for 2 years) – General Fund~~
- Seasonal Summer Maintenance Worker (0.5 FTE) – General Fund
- Library Community Relations (1.0 FTE) – General Fund

Supporting documentation is included on pages 19-30 for each requested position.

The “catch-up” headcount that was approved during 2019 includes:

- Construction Manager (1.0 FTE) – paid out of Capital Projects Fund. This position was initially approved for the Red Sandstone Parking project. Previously contracted out, this position protects the town from unnecessary construction costs by providing oversight of contractors.
- Systems Engineer (1.0 FTE) – General Fund. This position was approved shortly after the IT Director’s departure, late in 2018 after the 2019 budget had been approved. Previously contract labor, this position was entirely dedicated to the town’s network operations, a critical function.
- Electrical Inspector (0.5 FTE) – General Fund. This position was previously contracted with Safebuilt and would no longer be supported by the company; by combining the electrical and building inspections, the town’s service levels increased significantly.

SALARY AND WAGES

During the August 20th meeting, Council supported performance based merit increases for full-time employees (between 1 – 5%) and 1-1.5% of wages for market adjustments.

The town is experiencing increasing turnover rates across the organization, most notably in the first few years of employment. An internal assessment is that workforce opportunities have grown regionally and competition is stronger for skilled workers. The combined merit and potential market adjustment is proposed to prevent a decline in market competitiveness and to continue as an average payer for most employment categories.

As pay is only one tool used to attract, retain, and motivate employees, staff also formed a Great Place to Work team to identify strategies to ensure the town is an employer of choice. One of the recommendations of the committee was to reinstate the “vacation reinvestment” program. This program would allow employees to cash out a specified number of accrued vacation hours and reinvest in for example, the town’s 457 savings plan or Flex medical or

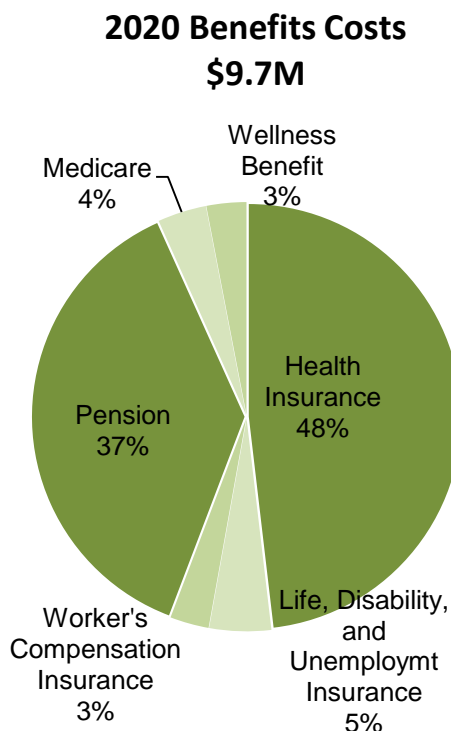
dependent savings account. During 2020 staff will fully define the program terms and eligibility requirements. However, for the purposes of a budget proposal, criteria of at least 80 vacation hours earned and at least 40 hours of vacation used within the calendar year provided a total estimated cost of \$250,000.

Benefits for the entire organization are projected to total \$9.7 million, an 11.1% increase from the 2019 budget. Please refer to page 18 for a break-out of all employee benefits. Benefits are broken out into two categories: “Fee-based” and “Payroll-based”. Fee-based expenses relate to elected benefits such as healthcare and disability insurance. Payroll-based expenses relate to mandated benefits such as Medicare and unemployment insurance.

As a percentage of wages, total benefits expense is projected at 39.5% for full time year round employees, down 1.1% from the 40.6% budgeted for 2019 and up 1.7% from 2018 actual.

The largest single component of benefit cost is health insurance at 48%. The town is self-insured and has stop-loss coverage from an outside insurer to protect against significant claims. In earlier years (2013-2016) the town experienced reductions in overall healthcare due to fewer large claims which enabled the town to utilize savings to build up healthy reserves to cover the cyclical nature of health claims activity. Later, during 2017-2019 the town experienced significant increases in claims, but did not need to dip into reserves of the Health Insurance Fund. For 2020, premiums and fees are estimated to only increase by 5% from 2019 budget. Staff will manage the impact in three ways: through an increase to employee monthly premiums, an increase in benefits charged to town departments and an appropriate amount of Health Insurance Fund reserves if needed.

The next largest component of the benefits cost is employee pension comprising 37.5% of total benefits. The town’s full-time pension plan contribution ranges from 11.15% to 17.15% of salary, depending on length of service. Seasonal and part-time employees receive a 1.5% contribution. The contribution for full-time employees is somewhat higher than most private sector employers because town employees are not part of the Social Security system.



**TOWN OF VAIL 2020 BUDGET
SUMMARY OF CHANGES IN PERSONNEL
FROM 2019 ORIGINAL BUDGET TO 2020 BUDGET**

	<u>Comments</u>
Full-time Regular Positions	
Innovation Officer	(1.00) Remove placeholder for Innovation Officer
Digital Content Coordinator	1.00 Add full time Digital Content Coordinator
Energy Coordinator	1.00 Add full time Energy Coordinator
Mobility Planner	1.00 Add full time Mobility Planner
Fire Prevention Inspector	0.50 Conversion of Fire Prevention Inspector/Wildland Lead to full time fire prevention inspector (Wildland Lead remains at a 0.5 FTE as currently budgeted)
Human Resource Recruiting Coordinator	1.00 Add full time HR Recruiting Coordinator
2020 Full-time Proposed Positions	3.50
Full-time Regular Catch-up	
Systems Engineer	1.00 Catch-up conversion of contract engineer to full time Systems Engineer
Electrical Inspector	0.50 Catch-up for conversion of part time Electrical Inspector to full time combined electrical and building inspector
Construction Manager	1.00 Catch-up for full time Construction Manager; this position will be paid for from project budgets
Full-time Catchup	2.50
Total Full-time Regular Positions:	6.00
Seasonal Positions Catch-up	
Admin part time seasonal support	(0.09) Reduce Administration part time support
Bus Drivers	1.84 Catch-up summer bus drivers for added summer service
Parking	3.60 Catch-up to add 9 summer seasonal parking attendants for added service
Total Seasonal Positions:	5.35
Total Changes to FTE Count:	11.35

TEN-YEAR SUMMARY OF BUDGETED POSITIONS BY DEPARTMENT

												2020 Positions Change	
Department	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020		
Full-Time Regular Positions - Funded by TOV													
Town Officials	6.23	5.43	4.43	4.43	4.43	3.43	3.43	3.43	3.43	4.43	3.43	(1.00)	Remove Innovation Officer
Administrative Services	20.35	19.35	19.35	19.40	21.40	24.60	25.10	29.60	29.60	29.60	32.51	2.91	IT Catch-up, Digital Content Cord, HR recruiting coord
Community Development	15.85	14.85	13.85	13.85	12.85	13.85	12.85	12.00	13.00	11.50	12.00	0.50	Electrical Inspector Catch-up
Housing	-	-	-	-	-	-	-	2.00	2.00	2.00	2.00	0.00	Unique department as of 2017
Environmental Sustainability	-	-	-	-	-	-	-	-	-	3.00	4.00	1.00	Unique department as of 2019; Add Energy Coord
Fire	24.25	24.00	24.00	24.50	25.50	28.50	29.50	30.50	36.50	37.50	38.00	0.50	Upgrade building/electrical inspector to fulltime
Police and Communications	55.50	53.75	54.75	54.25	54.25	55.25	56.25	56.25	57.25	57.75	57.75	0.00	
Library	6.55	6.55	6.55	6.55	6.55	6.55	6.55	6.55	6.55	6.55	6.55	0.00	
Public Works, Streets & Roads, Landscaping	30.80	30.80	30.80	30.80	34.30	36.30	40.30	40.80	41.80	43.30	44.30	1.00	Project Mgmt catchup
Transportation & Parking	31.00	31.00	31.00	31.00	39.50	39.50	47.50	47.00	47.00	47.50	48.50	1.00	Mobility Planner
Fleet Maintenance	12.00	12.00	12.00	12.00	12.00	11.00	11.00	12.00	12.00	12.00	12.00	0.00	
Facility Maintenance	20.00	20.00	18.00	16.00	16.00	17.00	17.00	17.00	17.00	17.00	17.00	0.00	
Total Full-Time Regular	222.53	217.73	214.73	212.78	226.78	235.98	249.48	257.13	266.13	272.13	278.04	5.91	
Fixed Term Employees													
Administrative Services	-	-	-	0.50	-	-	1.00	1.00	1.00	1.00	1.00	0.00	
Community Development	0.50	-	-	-	-	-	-	1.00	1.00	-	-	0.00	
Police and Communications	-	-	-	-	-	-	1.00	1.00	-	-	-	0.00	
Public Works, Streets & Roads, Landscaping	1.50	-	-	-	-	-	-	-	-	-	-	0.00	
Capital Projects	-	-	0.50	0.50	-	-	-	-	-	-	-	0.00	
Document Imaging	1.00	1.00	1.00	1.00	1.00	-	-	-	-	-	-	0.00	
Total Fixed-Term	3.00	1.00	1.50	2.00	1.00	0.00	2.00	3.00	2.00	1.00	1.00	0.00	
Externally Funded Employees													
Police and Communications	10.00	10.00	10.00	10.00	10.00	9.00	8.00	8.00	8.00	9.00	9.00	0.00	
Total Externally Funded	10.00	10.00	10.00	10.00	10.00	9.00	8.00	8.00	8.00	9.00	9.00	0.00	
Total Full-Time Employees	235.53	228.73	226.23	224.78	237.78	244.98	259.48	268.13	276.13	282.13	288.04	5.91	

TEN-YEAR SUMMARY OF BUDGETED POSITIONS BY DEPARTMENT

												2020 Positions Change	
Department	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020		
Seasonal Positions - Funded by TOV													
Town Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Administrative Services	1.94	1.94	1.94	1.94	1.94	1.69	1.19	2.29	2.29	2.29	2.29	0.00	
Community Development	0.00	0.00	0.25	0.25	0.25	0.25	0.00	0.00	0.00	0.00	0.00	0.00	
Fire	10.20	12.70	13.70	13.70	12.70	9.61	10.07	9.00	3.00	2.50	2.50	0.00	
Police and Communications	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Library	1.70	1.70	1.70	1.70	1.70	2.20	2.40	2.40	2.40	2.40	2.40	0.00	
Public Works/ Streets & Roads/Landscaping	10.46	10.46	10.94	12.38	9.14	8.64	7.20	8.66	8.66	9.16	9.16	0.00	
Transportation & Parking	27.46	27.46	27.46	27.46	20.30	19.84	19.00	19.00	20.52	20.52	25.96	5.44	Catch-up for added summer bus & parking service
Fleet Maintenance	0.25	0.25	0.25	0.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Facility Maintenance	1.38	1.38	1.38	1.38	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.00	
Total Seasonal / Part-Time	53.39	55.89	57.62	59.06	46.95	43.15	40.78	42.27	37.79	37.79	43.23	5.44	
All FTE's (Full-Time Equivalents)													
Town Officials	6.23	5.43	4.43	4.43	4.43	3.43	3.43	3.43	3.43	4.43	3.43	(1.00)	
Administrative Services	22.29	21.29	21.29	21.84	23.34	26.29	27.29	32.89	32.89	32.89	35.80	2.91	
Community Development	16.35	14.85	14.10	14.10	13.10	14.10	12.85	13.00	14.00	11.50	12.00	0.50	
Housing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	2.00	2.00	2.00	0.00	
Environmental Sustainability	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	4.00	1.00	
Fire	34.45	36.70	37.70	38.20	38.20	38.11	39.57	39.50	39.50	40.00	40.50	0.50	
Investigation	Admin	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	0.00	
	Patrol	28.00	27.00	28.00	28.00	28.00	28.00	28.00	28.00	29.00	29.00	0.00	
	5.00	5.00	5.00	5.00	5.00	5.00	6.00	6.00	6.00	6.00	0.00		
	Records	5.50	4.75	4.75	4.25	4.25	4.25	4.25	4.25	4.75	4.75	0.00	
	Dispatch	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	0.00	
Police and Dispatch Total	65.50	63.75	64.75	64.25	64.25	64.25	65.25	65.25	65.25	66.75	66.75	0.00	
Library	8.25	8.25	8.25	8.25	8.25	8.75	8.95	8.95	8.95	8.95	8.95	0.00	
Public Works, Streets & Roads	42.76	41.26	41.74	43.18	43.44	44.94	47.50	49.46	50.46	52.46	53.46	1.00	
Transportation & Parking	58.46	58.46	58.46	58.46	59.80	59.34	66.50	66.00	67.52	68.02	74.46	6.44	
Fleet Maintenance	12.25	12.25	12.25	12.25	12.00	11.00	11.00	12.00	12.00	12.00	12.00	0.00	
Facility Maintenance	21.38	21.38	19.38	17.38	16.92	17.92	17.92	17.92	17.92	17.92	17.92	0.00	
Capital Projects / Fixed Term	1.00	1.00	1.50	1.50	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total FTE's	288.92	284.62	283.85	283.84	284.73	288.13	300.26	310.40	313.92	319.92	331.27	11.35	

**Town of Vail
Employee Benefits**

	2018		2019		2020	
	Actual	% Salary	Budget	% Salary	Budget	% Salary
Full-Time Regular Employees						
Fee Based						
Health Insurance	3,510,281	19.51%	3,936,000	19.83%	4,158,943	18.12%
Group Term Life, Disability & Accidental Death	231,841	1.29%	243,313	1.23%	243,000	1.06%
Wellness Benefit	99,629	0.55%	13,000	0.07%	-	0.00%
Lifestyle Account	-		137,500	0.69%	275,000	1.20%
Sworn Officer Death and Disability Insurance	117,362	0.65%	133,046	0.67%	122,500	0.53%
Subtotal Fee Based	3,959,113	20.49%	4,462,859	22.49%	4,799,443	20.91%
Payroll Based						
Pension Contribution	2,774,179	15.42%	2,975,085	14.99%	3,603,553	15.70%
Medicare	254,059	1.41%	265,763	1.34%	332,809	1.45%
Workers' Compensation Insurance	255,518	1.42%	291,200	1.47%	265,000	1.15%
Unemployment Compensation Insurance	74,129	0.41%	59,500	0.30%	68,857	0.30%
Subtotal Payroll Based	3,357,885	17.38%	3,591,548	18.10%	4,270,219	18.60%
Total Full-Time Benefits	7,316,998	37.87%	8,054,408	40.59%	9,069,663	39.52%
Part-Time and Seasonal Employees						
Fee Based						
Wellness Benefit	47,793	2.60%	45,000	2.78%	8,500	0.45%
Wellness Benefit - Boards	9,100	0.49%	9,100	0.56%	9,500	0.50%
Mini-Med Program						
Health Insurance	464,706	25.24%	514,000	31.73%	511,057	27.07%
Payroll Based						
Pension Contribution	28,058	1.52%	24,298	1.50%	28,314	1.50%
Medicare	26,700	1.45%	23,488	1.45%	27,370	1.45%
Workers' Compensation Insurance	26,150	1.42%	20,800	1.28%	26,500	1.40%
Unemployment Compensation Insurance	7,586	0.41%	4,860	0.30%	5,663	0.30%
Subtotal Payroll Based	88,494	4.81%	73,446	4.53%	87,847	4.65%
Total Part-Time and Seasonal Benefits	610,093	33.13%	641,546	39.60%	616,903	32.68%
Total Benefits - All Employees	7,927,091	39.97%	8,695,954	40.51%	9,686,566	39.00%



2020 STAFFING REQUEST

Name of Position: Environmental Sustainability Coordinator II – Energy Program

Department: Environmental Sustainability

Council Action Plan Goal: Sustainability

Description: Develops and implements strategies that support the 20% by 2020, 25% by 2025, and 80% by 2050 energy and carbon emissions goals. This includes the development of a town-wide Renewable Energy Mitigation Program (REMP), building code upgrades, community energy programs including “Smart-Regs” that apply to workforce housing, and internal energy use analysis and program development. The position also develops in-town and partnership opportunities for renewable energy, and manages public education associated with these programs.

Justification: The Town of Vail’s adopted Environmental Sustainability Strategic Plan has 6 goal areas: waste, energy and climate, ecosystem health, social and economic sustainability, public education and transportation. The program has expanded over the past decade to include the management of the Vail Nature Center contract, the implementation of the Open Lands Plan, and the management of the Wildlife and Open Space programs. In the energy and climate goal, the town is pursuing 20% energy and carbon emissions reductions by 2020, 25% by 2025 and 80% by 2050. Though staff has made great strides in building efficiency and renewable purchases, the town has only reached a net reduction between 4-5% total energy. Addressing the snowmelt carbon emissions a priority in the Council’s Action Plan, however given the breadth and depth of the environmental program today, there is a need for additional resources to focus on town facilities, community efficiency and building code programs, the creation of a new Renewable Energy Mitigation Program REM program (snowmelt offset), behavior change (electricity, natural gas and fleet) in order to achieve the energy and climate goal. In addition, the new draft Environmental Sustainability Strategic Plan update calls for a much more aggressive goal in the next 10 years.

BUDGET

Fund: RETT

FTE Count: 1

Salary and Benefit Cost: \$103,313

Other Costs (project budgets, vehicles, etc): No additional funding is requested

Staff Recommendation: Staff is recommending the addition of an Environmental Sustainability Coordinator II for 2020. This position aligns itself with the “Sustainability” Council Action Plan goal and will help the town develop and implement strategies to support the 2050 energy and emission goal. This position is currently included in the 2020 Budget draft in the RETT Fund.



2020 STAFFING REQUEST

Name of Position: Digital Media & Communications Specialist

Department: Communications

Council Action Plan Goal: Community

Description: Develops and implements strategies that support the desired content, voice, style and intended results for the organization's online presence including websites, social media platforms, apps, e-newsletters, online calendars, multi-media outlets, digital advertising and emerging methods of engaging individuals digitally. Position also provides an essential role as a first-responder during crisis communications and incident response working closely with police and fire emergency services.

Justification: The town's inventory of digital platforms has grown to nearly 40 sites (web, social media, app, etc.) These platforms are being managed on an ad hoc basis by various departments, some more successfully than others. Staff turnover has created lack of continuity with these functions due to other pressing priorities identified within job descriptions. As the digital media environment has evolved into a powerful communications tool, especially during public safety emergencies, there is a need to leverage the town's digital media platforms under a unifying strategy to improve real-time messaging, cadence, consistency, branding, continuity and engagement across all social and digital accounts in a manner that reflects our vision to be the premier international resort community as well as the Town Council's goal to "inform and engage all members of our community." To effectively direct this effort, additional resources are required above and beyond current staffing levels and responsibilities.

BUDGET

Fund: General Fund

FTE Count: 1

Salary and Benefit Cost: \$100,779

Other Costs (project budgets, vehicles, etc): No additional expenses requested at this time.

Staff Recommendation: Staff recommends funding the Digital Media and Communications Specialist in order to provide a consistent digital media presence and marketing efforts throughout all town departments in addition to providing essential crisis communication services to the community.



2020 STAFFING REQUEST

Name of Position: Fire Inspector

Department: Fire

Council Action Plan Goal:

- TC Goal excellent municipal services
- TC Initiative Be a leader in developing an exceptional and professional workforce.
- TC Initiative: Enhance municipal services with a review of community survey input and continue to provide an excellent level of service that meets the “Vail Standards
- TC Priority: Provide excellent municipal core services utilizing survey input to identify specific areas for improvement
- TC Priority: Professional workforce culture.

Alignment with Vail Fire and Emergency Services Strategic Plan

- Goal I. B – Service consistent with community needs
- Goal I.C –Workforce Development
- Goal I. D – Succession Planning

Description:

The Fire Inspector position is responsible for plan review, permit inspections, life safety inspections, fire investigation, event review, event inspection, and public education. The Fire Inspector works under the Fire Marshal to ensure that a high level of customer service is provided and to fill critical gaps in the current community risk reduction program.

In FY 2019 a .5 FTE Fire Inspector position was approved. The other .5 FTE for this position was to be a shared position for a Wildland Lead. The half-time Fire Inspector position has not been filled due to the inability to find a suitable candidate with the diverse skill sets of fire prevention and wildland supervision. This proposal is to convert the .5 FTE Fire Inspector position into a full-time position. The Wildland Lead would remain a seasonal position (.5 FTE).

Costs within the fire prevention program are partially offset by plan review and permit fees. In 2018, this offset was \$142,565. Historically these funds have been shown as revenue to the general fund, not as a cost offset to the fire prevention program.

Justification:

Prior to the recession, the fire prevention division was staffed with four full time positions, this provided an adequate level of customer service both in terms of plan review, permit inspections, and commercial occupancy inspections. Currently one person (Fire Marshal) conducts plan review, special event permitting, and permit related inspections. This is in addition to other responsibilities such as participation in the DRT, ERC and conducting fire investigations. Special events create a significant fire prevention workload as they also require permit review, consultation with promoters and pre-event inspections. Due to the current workload, special events and other assembly occupancies (nightclubs, etc.) are rarely inspected at the time of the event. The 400+ commercial occupancies and the numerous multi-family occupancies in the Town have had no life safety inspections from approximately 2008 until 2016. In 2016 an engine company based inspection program was implemented. Although this is a stop-gap measure, this program does not have the capacity to inspect all commercial occupancies within an acceptable timeline (an inspection every 1-2 years). The licensing of short term rentals has created additional demands on the position. These demands include responding to complaints and consulting with owners of short term rentals who request assistance in understanding the life safety requirements for short term rentals. It is anticipated that the workload for the fire prevention division will continue to grow in 2020 and beyond.

Lack of depth in the Fire Prevention Division continues to be a weak spot in overall performance for the fire department. In the biennial community survey, fire prevention services are consistently the lowest rated fire department service. When the Fire Marshal is absent due to vacation, sick leave, or required continuing education, there is a critical service delivery gap, which often results in complaints from contractors and property owners.

BUDGET

Fund: General Fund

FTE Count: 0.5 (add to existing 0.5 FTE for one full time position)

Salary and Benefit Cost: \$49,919 (total cost of this position is \$89,838, however 0.5 FTE was added for this position in 2018).

Other Costs (project budgets, vehicles, etc.): Staff will evaluate the need for an additional vehicle during the first year. The current plan is to use existing FD staff vehicles. No additional costs are anticipated in year one. In subsequent years, this position will have costs associated with professional development of approximately \$2,000 per year and uniform costs of \$500 per year.

Staff Recommendation: Staff recommends funding this position to provide service for the higher volume needed in the community and to aid in succession planning for the current Fire Inspector.



2020 STAFFING REQUEST

Name of Position: Recruiting Coordinator (part-time)

Department: Human Resources/Risk Management

Council Action Plan Goal:

Experience

- *Excellent municipal services*
- *Be a leader in exceptional and professional workforce*

Sustainability

- *Develop practices to bolster employee retention, productivity, and overall engagement*

Description:

The HR/Risk team has many initiatives planned to enhance and improve the services with the organization including: paperless forms processes, employee development and performance management programs, onboarding/orientation improvements, modernizing our employment policies, ADA audit and action plans, rewards program refresh, and much more. These initiatives have been stalled or minimized by the lack of staff resources available to focus on them.

Justification:

Most department functions have expanded over the last few years, and most markedly in recruitment/retention. Some very notable items include: The number of posted positions has increased 50% over the last 2-3 years (44 in 2015, 47 in 2016, 55 in 2017, and now 68 in 2018) resulting in more than 100 new hires/re-hires plus about 30 internal promotions for 2018; this increase also impacts number of background checks, reference calls, new hire orientations, data entry for new hires, benefit enrollments, etc. The HR team has conducted most of the reference checks for seasonal, entry-level, and management positions over the last several years as the hiring teams were struggling to complete this important work. The recent organizational initiatives related to the Great Place to Work team (improved communication, employee events & engagement, compensation review, inclusion initiatives, etc.) have been well received and we have more initiatives ahead. The constantly changing legislation related to employee rights, employer obligations, and benefits, requires monitoring the compliance and education on changes to remain a priority.

BUDGET

Fund: General Fund

FTE Count: 1.0 FTE

Salary and Benefit Cost: \$83,849

Other Costs (project budgets, vehicles, ect): *Nothing expected*

Staff Recommendation: Staff recommends funding this position for 2020 to help address increased recruiting and retention needs.



2020 STAFFING REQUEST

Name of Position: Un assigned Bus Driver(Bus Washer)

Department: Public Works Transportation

Council Action Plan Goal: Experience, Sustainability

Description: This position would be a full time driver position with no assigned shift. Currently the Transit division has one shift un assigned. This provides 4 day coverage. Adding a second position would provide 7 day coverage.

Justification: Having a Full time driver with un assigned shift provides the bus department the ability to provide reliable bus service 7 days a week year round. The availability of busses for the morning shifts is critical to the success of the transportation experience. The conversion of buses to electric buses can require buses to be exchanged more frequently regarding charged and electric draw down. Ensuring the bus department is running at full capacity is critical to delivering the service our guests expect.

An experienced driver available for last minute schedule disruptions allows for less overtime. The least costly exchange of buses is on route and eliminate dead head miles. The transit division eliminated 90,000 miles of dead head service in the 90's by not exchanging each bus at the barn. The second most efficient way is having a dedicated exchange program which only effects on shift per day verses all shifts.

BUDGET

Fund: General

FTE Count: 1

Salary and Benefit Cost: \$62,608

Other Costs (project budgets, vehicles, etc):

Staff Recommendation: Staff does not recommend funding this position at this time, however recommends evaluating the need along with the operational impacts of converting the bus fleet to electric.



2020 STAFFING REQUEST

Name of Position: Mobility Planner

Department: Public Works and Transportation

Council Action Plan Goal: Experience, Sustainability, Innovation and Technology community

Description: An initial two year Term Mobility Planner to be used to develop an overall mobility program for the Town of Vail. Transit and parking have been mainstays to the overall experience to town residents, guests and employees. The Transportation arena is expanding exponentially as the user experience and significance of the sustainability merge in enhanced mobility. Communities which embrace all facets of mobility are the most desirable to live and visit. The change in enhancing the ability to move about without the use of a car greatly improves the impact of the transportation system on the environment. Vail was a leader in the transportation field for many years in order to continue to stay atop the field in both mobility and sustainability embracing and providing resources for a mobility planner is the next step.

Keeping accurate and up to date statistics and data bases to log trends provide performance measures and provide guidance in decision making is critical to a successful mobility program.

Enhancing the user experience, in first and last mile initiatives, accurate and real time information so consumers are able to make informed decisions, as well as addressing areas of identified improvements is the guest experience.

Integrating systems while staying current and looking longer term to where the transportation industry is heading. Ensuring that Vail is able to make the necessary leaps smoothly and in a relative short timeframes to stay on top of the market.

Justification: There are a multitude of avenues where resources are needed to perform research, make contacts and work through logistics of many varies integrations of mobility initiatives and then to successfully implement and continue to maintain the components through on going operations. This position provides the resources dedicated to making actions reality. The end result is Vail's user experiences concerning mobility are enhanced and keeping pace with the quickly changing environment. The ability for the Town of Vail to seek out every funding opportunity as they become available and not be reactive. Have our mobility plan in place and implementable results in being in the best possible light on funding requests.

ECO, RFTA and Summit Stage all have full time planners. The City of Aspen and City of Boulder have multiple people working specifically on Mobility initiatives within there Transportation Departments. Avon has a Mobility Director.

Mobility is one focus area of the sustainability plan and sustainable destination designation in which little progress is being made.

BUDGET

Fund: General

FTE Count: 1 FTE

Salary and Benefit Cost: \$97,664

Other Costs (project budgets, vehicles, etc.): Misc. operating costs as well as Professional development and travel to verify different real life working examples would be in the range for all of \$ 3,500/ year

Staff Recommendation: Staff recommends using \$50K approved by Council on September 3rd for a “First & Last Mile” plan and implementation towards this position.



2020 STAFFING REQUEST

Name of Position: Seasonal Maintenance Worker (Summer)
Department: Public Works and Transportation
Council Action Plan Goal: Experience Economic Development

Description: Seasonal Maintenance Worker to the Summer Schedule

Justification: The full time Maintenance workers' schedule is split to provide 7 day coverage with greater coverage on weekends during the summer and fall for special events. Finding enough time to allow vacations for these workers during the summer is problematic as the shift coverage is not there to meet the demand required to provide the level of service needed to keep the Villages clean and meet the demands of the special events.

BUDGET

Fund: General
FTE Count: 0.5 seas

Salary and Benefit Cost: \$24,337
Other Costs (project budgets, vehicles, ect): N/A

Staff Recommendation: The 2019 budget approved an increase of one part-time maintenance (0.5 FTE) worker to alleviate scheduling issues as listed above therefore staff does not recommend funding this position in 2020 and that staffing levels be reviewed next year.



2020 STAFFING REQUEST

Name of Position: Library Associate II – Community Relations

Department: Library

Council Action Plan Goal: Community

Description:

The Community Relations specialist would develop, organize, implement, and analyze the library's public relations campaigns and marketing efforts, while establishing and maintaining a mutually beneficial relationship with patrons and the communities in which we work. This position would be responsible for coordination and implementation of all communication, outreach and marketing for the library as well as working dedicated hours at the library's Service Desk.

Justification:

The library is a prime amenity of the Town of Vail and a valued member of Colorado's public library community. As such, we are required to adhere to a variety of standards, as do all public libraries across the nation. Library staff is currently utilized to maximum capacity to fulfill their primary job responsibilities in a manner that upholds the Town's expectations of excellence, as well as the high standards of public libraries. The library currently has no coordination in our marketing and community relations efforts. Although we work with the Town's Communications department and appreciate its support, our immediate need is for a dedicated staff member with a primary responsibility to manage and coordinate the library's communication, marketing and outreach.

BUDGET

Fund: General

FTE Count: 1

Salary and Benefit Cost: \$55,550

Other Costs (project budgets, vehicles, etc.): None

Staff Recommendation: Staff does not recommend funding this position for 2020. However, \$6,500 of additional seasonal staffing time (using current staff) has been included to be used towards the library's campaigns and marketing efforts. In addition, staff believes that the needs for this position can be met with a town-wide Digital Content Coordinator being proposed as part of the 2020 budget.

EXPENDITURES – ALL FUNDS

\$85.5 MILLION

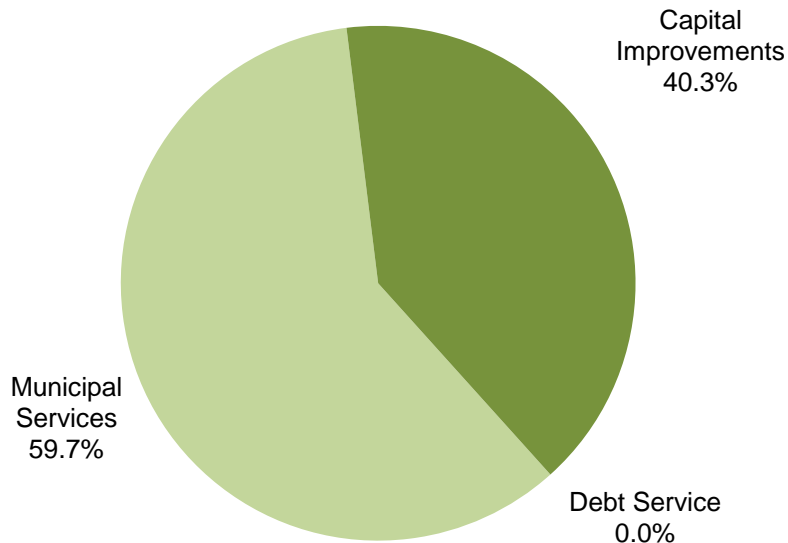
The town's major expenditures have been projected conservatively, in accordance with budget guidelines, based on historical trends and any additional information known at this time.

The town's expenditure budget for 2020 is **\$85.5 million** excluding inter-fund transfers and charges. This is a **19.1%** decrease from the 2019 amended budget, mainly due to a decrease in capital projects spending. 2019 included large capital projects such as the completion of the Red Sandstone parking garage (\$2.6M), replacement of Bridge Road bridge (\$2.3M), construction of a secondary data center at the West Vail fire station (\$2.3M), and re-stabilization of the Dowd Junction rec path (\$2.2M).

Sixty percent (**\$50.9** million) of the expenditures are to provide municipal services, or all town operations. Municipal operations are considered the "core services" of the town. Forty percent (\$34.4 million) is proposed to fund capital improvements. Please see the Capital Plan Tab for the proposed budgets for these funds.

The town currently has no debt.

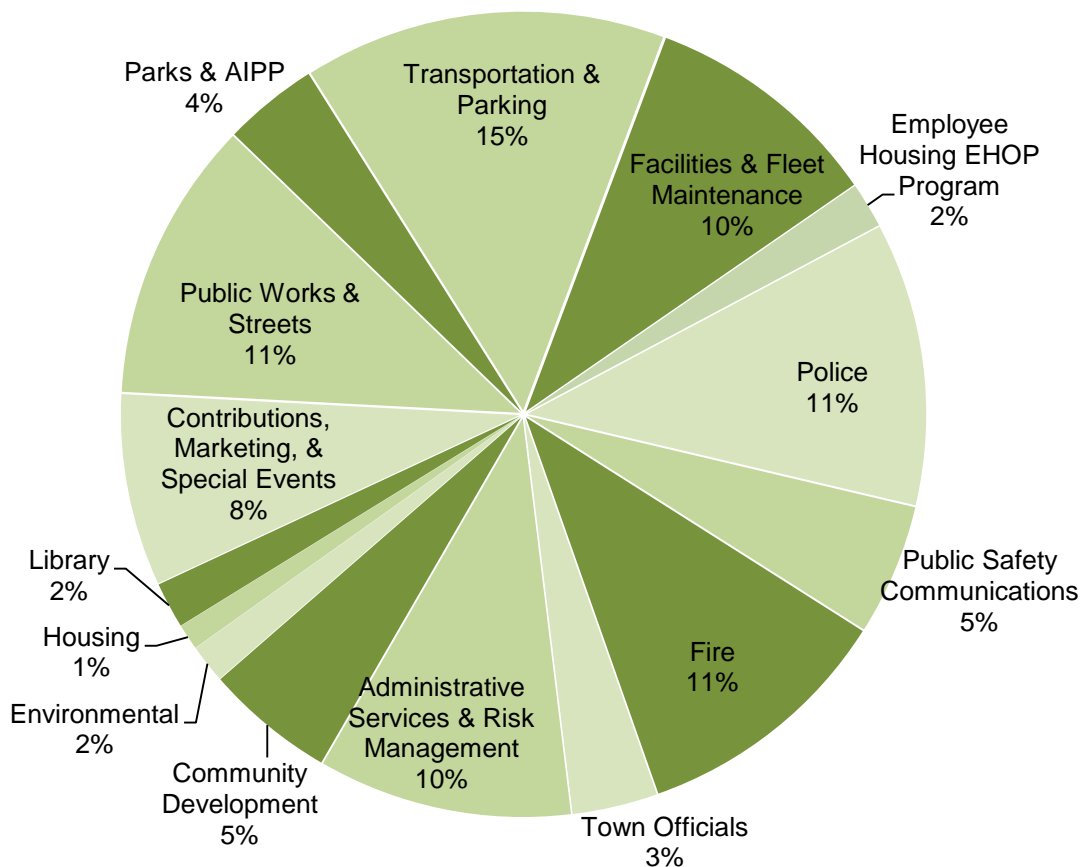
Where the Money Goes 2020 Budgeted Expenditures \$85.3M



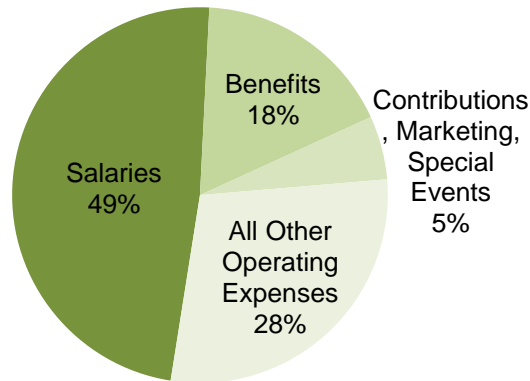
The \$50.1 million of spending on municipal services (**operations only**) proposed for 2020 can be broken into departmental categories:

- Public safety totals 27%
 - 11% for the Vail Police Department
 - 5% for Vail Public Safety Communications
 - 11% for Fire prevention and suppression.
- Transportation and parking is 15%, which includes the free bus system and free and paid parking in the parking structures and at the Ford Park softball and soccer fields.
- Public Works and Streets account for 11% of spending. This includes daily repairs and maintenance of the town's infrastructure and support of special events, but not new capital or items that extend the life of existing capital.
- Facility and fleet maintenance at 10% includes daily repairs and maintenance of town-owned buildings and equipment and operation of the Donovan Pavilion, Lionshead Welcome Center and Grand View, but again not new capital or items that extend the life of existing capital.

Where the Money Goes Municipal Services by Area



Where the Money Goes Municipal Services by Category



Another way to look at municipal services is to look at expenditures by category. The major categories within municipal services are Salaries; Benefits; Contributions, Marketing and Special Events; and Operating, Maintenance and Contracts (All other Operating Expenses).

As a service organization, human capital is town's most valuable asset. For that reason salaries and benefits typically represents approximately two-thirds of the total operating budget. For 2020, the town's personnel expenditures make up 67%, or **\$33.4M**.

Salaries, which represent 49% the total expenditures, include full-time, part-time and seasonal salaries, overtime, bonuses, and special pay categories. The remaining 18% is the cost of benefits for town employees. Benefit costs include: health insurance, disability coverage, worker's compensation, pension, life insurance, unemployment, Medicare and the wellness "Lifestyle Account". Please see Personnel Tab for more information on headcount, salaries, benefits, and the town's Total Rewards program.

Contributions, Marketing, and Special Events make up the remaining 5% of municipal services, or \$2.8M in 2020. Contributions, Marketing, and Special Events include the funding provided by the town to local non-profit and marketing organizations as well as the Commission on Special Events. This category does not include \$3.5 million in summer marketing expenditures of the Vail Local Marketing District, which are reported separately. The majority of this expense represents a transfer to the Marketing Fund for Commission on Special Events funding and Council Contributions for Signature and Destination events as well as the Services category of contributions.

Across all funds, department operating expenses total **\$13.9M or 26%** of municipal services. Included in the category of operating, maintenance and contracts are: utilities; property and liability insurance premiums; fuel and parts for vehicles; other professional fees; repairs and maintenance for facilities and equipment; office and general operating supplies; and operating leases and rentals. Listed below are significant changes to the town's General Fund operating budget.

GENERAL FUND

\$43.8 MILLION

The General Fund accounts for the majority of operations, with 2020 proposed expenditures totaling **\$43.7** million. This is an increase of **3.5%** from 2019 amended budget and a **13.8%**

increase from 2018 actuals. The town had savings of \$2.9 million in expenditures during 2018 of which was due to staffing vacancies (\$1.4M), delay of planning projects (\$407.0K), and general operating expenditures such as supplies, cinder, and professional fees (\$1.0M).

Departmental spending of \$8.2 million (also labeled as “**All Other Operating**” in the General Fund statement on page 36) is a 1.2% decrease from the 2019 amended budget. The following items represent significant changes or new requests from the prior year spending as they relate to Council Action Plan:

Community

- \$20,000 to perform housing site feasibility on available town land.
- \$50K to plan an implement a “first and last” mile program
- \$30,000 to perform a housing demand trends and needs analysis to aid in developing strategies in achieving the town’s adopted housing goal. This be done in conjunction with building a housing database to track all deed-restricted units with in the town (\$40K has been included in the Capital Projects Fund for the database).
- \$50,000 to update Inclusionary Zoning and Commercial Linkage policies.
- \$25,000 for a Communications plan and Public engagement effort for the Housing Authority.
- \$10,000 for the Youth Recognition Program; this is an increase of \$8K from the prior year.
- Bi-annual Community Survey \$35,000

Experience

- \$73,000 for a new town-wide Guest Services initiative with Vail Resorts combined with a customer service training and employee engagement program.
- \$30,000 used to expand guest surveys from summer only to year round. Summer surveys are funded by the Vail Local Marketing District.
- Continued added summer services such as parking hosts and increased bus service during events.

Economy

- \$250,000 for general economic studies regarding the Civic Center Area once the master plan is approved. A \$1.0M placeholder was included in the Capital Projects Fund as well for feasibility studies and the next phase of design and planning for specific projects should Council continue with an implementation of the master plan.
- \$2.8 million investment in special events (please see below for more details)

Sustainability

- \$300,000 placeholder to develop the Vail Visioning Plan, an update to “Vail 2020” vision document.
- Additional sustainability operating expenses and programs for 2020 are included in the Real Estate Transfer Tax Fund.

Transfer to Marketing Fund & Special Events line item in the General Fund budget transfers funds to the Marketing fund (\$2.5 million proposed in 2020). This transfer, along with business license revenue (\$325K is projected for 2020) funds special events for a total of \$2.8 million. Event funding includes \$998.0K for Signature Events, \$600.0K for Destination Events, \$893.6K for the Commission on Special Events, and \$154.5K for Education and Enrichment Events. Staff

has also included \$155,000 for a second annual Thanksgiving themed event to boost early season. This event will expand into tree lighting and other holiday festivities.

At this time, the General Fund does not include Council Contribution requests for the following:

- \$140,000 request from the Vail Valley Foundation for the Mountain Games to be designated a Signature Event and funded at that level. In prior year this event has been funded by the Commission on Special Events (\$75,000 for 2019).
- An additional \$250,000 request from Highline for a total of \$550,000 for the Spring Back to Vail event. This is currently included at the prior year funding level of \$300,000.

Should Council decide to fund these events, they will be funded from reserves.

Please see the Contributions section for details on 2020 proposed event funding and Council Contribution staff recommendations.

This General Fund 2020 budget proposal results in an ending fund balance of \$34.8 million or 79% of annual revenues.

TOWN OF VAIL 2020 PROPOSED BUDGET
SUMMARY OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
GENERAL FUND

	2018 Actual	2019 Original	2019 Amended	2019 Forecast	2020 Proposed
				3.3%	2.0%
Revenue					
Local Taxes:	\$ 27,886,113	\$ 27,080,000	\$ 27,080,000	\$ 27,964,400	\$ 28,524,000
Sales Tax Split b/t Gen'l Fund & Capital Fund	57/43	62/38	62/38	62/38	62/38
Sales Tax	16,149,000	16,790,000	16,790,000	16,790,000	17,685,000
Property and Ownership	5,313,730	5,300,000	5,300,000	5,300,000	5,900,000
Ski Lift Tax	5,103,480	5,025,000	5,025,000	5,200,000	5,300,000
Franchise Fees, Penalties, and Other Taxes	1,158,678	1,142,925	1,142,925	1,142,925	1,175,440
Licenses & Permits	3,201,300	2,343,328	2,343,328	2,797,227	2,400,000
Intergovernmental Revenue	2,650,967	1,977,104	2,002,538	2,026,538	2,075,088
Transportation Centers	6,416,013	5,426,000	5,426,000	6,367,426	6,360,000
Charges for Services	1,091,119	1,016,123	1,016,123	1,016,123	1,025,918
Fines & Forfeitures	210,495	245,563	245,563	245,563	250,476
Earnings on Investments	434,854	200,000	200,000	500,000	500,000
Rental Revenue	1,028,571	1,092,352	1,102,852	1,102,852	1,093,178
Miscellaneous and Project Reimbursements	220,849	254,000	260,900	260,900	251,000
Total Revenue	42,979,056	40,812,395	40,855,229	42,749,554	44,016,100
Expenditures					
Salaries	18,163,387	19,319,540	19,412,222	19,412,222	20,499,231
Benefits	6,666,873	7,408,946	7,430,029	7,230,029	7,377,769
Subtotal Compensation and Benefits	24,830,260	26,728,486	26,842,251	26,642,251	27,877,000
Contributions and Welcome Centers	262,868	285,695	305,695	305,695	289,626
All Other Operating Expenses	7,403,690	8,122,932	8,290,222	8,290,222	8,194,158
Heavy Equipment Operating Charges	2,311,680	2,497,629	2,497,629	2,497,629	2,530,419
Heavy Equipment Replacement Charges	692,751	755,279	755,279	755,279	845,122
Dispatch Services	659,608	669,590	669,590	669,590	661,194
Total Expenditures	36,160,857	39,059,611	39,360,666	39,160,666	40,397,519
Transfer to Marketing & Special Events Fund	(2,186,120)	(2,357,788)	(2,407,788)	(2,407,788)	(2,551,211)
Revenue Over (Under) Expenditures	4,632,079	(605,004)	(913,225)	1,181,100	1,067,370
Planning Projects					
Vail 2030	-	-	-	-	(300,000)
Civic Area/Dobson Master Plan	(67,588)	(125,000)	(125,000)	(125,000)	(250,000)
West Vail Master Plan	-	(325,000)	(325,000)	(325,000)	(325,000)
Total Expenditures	38,414,565	41,867,399	42,218,454	42,018,454	43,823,730
Surplus (Deficit) Net of Transfers & New Programs	4,564,491	(1,055,004)	(1,363,225)	731,100	192,370
Beginning Fund Balance	29,289,331	28,813,182	33,853,822	33,853,822	34,584,922
Ending Fund Balance	\$ 33,853,822	\$ 27,758,178	\$ 32,490,597	\$ 34,584,922	\$ 34,777,293
As % of Annual Revenues	79%	68%	80%	81%	79%
EHOP balance included in ending fund balance - not spendable	\$ 890,000	\$ 890,000	\$ 890,000	\$ 890,000	\$ 890,000

Updated for
Assessor's Prelim
Report - August

Includes \$50K for "First
and Last Mile" planning
and implementation

Includes \$75K for
Mountain Games

CONTRIBUTIONS AND SPECIAL EVENTS

\$2.8 MILLION

Special Event funding is facilitated through both the Commission on Special Events (CSE), a Council-appointed board, as well as directly by Town Council's "Council Contributions" for larger "Destination and Signature Events". Funding is provided mainly by the General Fund, with a transfer to the Marketing Fund for centralized reporting. Business License revenue (\$325,000 projected for 2020) is also used to fund events. Please see page 64 for the Marketing Fund statement.

Proposed 2020 budget includes the following:

	Recommended	Comments
Commission on Special Events	\$893,648	Flat with 2019 budget
Education & Enrichment Events	\$154,530	2% increase with budget
Fireworks	\$52,015	Flat with 2019 budget
Signature Events	\$946,018	2% increase with budget
Destination Events	\$600,000	Flat with 2019 budget

Several events requested increased funding. The 2020 proposed budget currently includes staff recommendations (please see pages 38-47 for a summary of contribution requests and recommendations). Below are the items currently not included:

- Mountain Games \$140,000 funding request as a Signature Event. (Currently funded by CSE at \$75,000)
- Spring Back to Vail request for an increase in funding of \$250,000 (from \$300,000 to \$550,000)
- Burton US Open request for an increase in funding of \$25,000 (from \$490,000 to \$515,000)
- Vail Jazz Foundation request for an increase in funding of \$125,100 (from \$74,902 to \$200,000)

Council Contributions also includes funding for programming of various non-profit organizations within a "Services" category, with \$411.7K proposed in the 2020 budget. This includes High Five Access Media's share of cable franchise fees (\$112K); Eagle Air Alliance \$75K; Betty Ford Alpine Gardens (\$71.1K); Eagle Valley Childcare (\$53K), Colorado Snowsports Museum (\$45.5K); Eagle River Watershed (\$40K) and Friends of Mountain Rescue (\$10K).

During 2019, Council reviewed contribution funding policies. As a result, all applicants are required to submit an application annually. In addition, council contributions will no longer support annual operating requests. Requests will be considered for program funding.

All requests were considered based on how the contribution or event fits into the Council Action plan and the overall Council Goals listed below:

- Improve economic vitality
- Grow a balanced community
- Improve the quality of the experience
- Develop future leadership

2020 Council Contribution Request Spreadsheet

TOWN OF VAIL FUNDING REQUEST

SIGNATURE EVENTS (VAILBRAND)	
Bravo! Colorado	
New York Philharmonic	
Philadelphia Orchestra	
Vienna- Berlin	
Orchestra of Europe	
Commissioning Project (New Works Project)	
Donovan Chamber Music Series (Uncorked)	
Silver Oak & Twomey Series	
National Repertory Orchestra	
Vail Jazz Festival	
Vail Valley Foundation	
Vail International Dance Festival	
Hot Summer Nights	
Whistle Pig	
Summer Mountain Games	
Burton US Open	
Fireworks Funding	
TOTALSIGNATURE EVENTS	
DESTINATION EVENTS	
Spring Back	
Snow Days	
TOTAL DESTINATION EVENTS	
SERVICES	
Colorado Snowsports Museum: In-Kind	
Colorado Snowsports Museum programming	
Colorado Snowsports Museum Capital	
Betty Ford Alpine Garden: Operating	
Betty Ford Alpine Garden: Capital Request	
Eagle River Watershed Council	
EGE Air Alliance	
High Five Access Media (TV5)	
Eagle Valley Childcare	
Eagle Valley Land Trust	
Children's Garden of Learning	
Vail Mountain Bike Association	
Friends of Mountain Rescue	
Red Sandstone Elementary	
Treetop Child Advocacy Center	
TOTAL SERVICES	
IN KIND	

2019		
2019 Council -Approved		
Cash	In-Kind	In-Kind
		-
90,193		-
90,193		-
78,275		-
-		-
30,000		-
	Donovan for 6 days	39,570
	Donovan for 3 days	19,785
1,000		-
74,902	4 full day rentals of Donavan, 4 full day rentals of the Grand View	39,570
53,562		-
27,500	\$2,800 in police support (7 events x \$400 each)	2,800
-	determined by the ERC	2,800
-		55,000
490,000	-	27,600
52,015		-
987,640		187,125
300,000		-
300,000		-
600,000		-
	Waived rent (\$130,050) plus 2 blue and 1 sliver parking pass per lease terms	134,550
44,566		
-		
69,700	One blue parking space (\$1,250) to be used by the director, 2 designated parking spots in Ford Park (\$400)	1,650
19,000		-
42,000	Use of Donovan Pavilion (1 day for Waterwise Wednesday event)	3,000
75,000		
112,000		-
52,015		-
-		-
32,500	Snow plow services	5,000
5,000		-
16,000	Radios (to be purchased with PD radios in 2018)	20,000
15,000		-
-		-
482,781		164,200

2020 Requests				
Cash Request	Staff Recommended Cash	Fund	In-Kind Request	In-Kind Recommended
93,000	91,997	MF		
93,000	91,997	MF		
80,000	79,841	MF		
50,000	30,600	MF		
			Donovan for 9 days (\$62,955)	62,955
4,500	2,500	MF		
200,000	76,400	MF	2 full day rentals of Donovan Pavillion, 2 days use of the Grandview room, 30 day parking passes in the Vail Village parking strcture; 30 day parking passes in Lionshead parking structure	17,490
69,500	54,633	MF	Bus/Shuttle drivers to assist with in-town transportation	
35,000	28,050	MF	\$2,800 in PD support	
140,000	-	MF	40,000 for public works,power/water, sandbags, fire, ect..	
515,000	490,000	MF		
52,015	52,015	MF		
1,332,015	998,033			80,445
550,000	300,000	MF		
300,000	300,000	MF		
850,000	600,000			-
			Waived rent \$132,651; 2 blue parking pass, 1 silver parking pass per lease terms	137,151
45,903	45,457	GF		
20,000	-	CPF		
75,000	71,094	RETT	2 designated parking spots at Ford parking, 1 blue parking pass for the director	1,250
	-			
40,000	40,000	RETT		
75,000	75,000	GF		
112,000	112,000	GF		
55,000	53,055	GF		
7,500	-	GF		
17,993	20,000	Capital	\$5K Snow Plow Services	5,000
7,500	5,100	RETT	6 hour rental of Donovan Pavillion	
10,000	10,000	GF		
-	-			
5,000	-	GF		
465,896	431,707			143,401

T	Vail Junior Hockey - Nov 2016 Tournament/January 2017 Tournament	-	8 days usage of Dobson unless more are available, 1 day usage of Donovan (not including set-up fees) \$22,240	22,240				11 days use of Dobson (\$30,580)	22,240
	Ski and Snowboard Club Vail	-	4 days usage of Dobson \$2,780 per day	11,120				4 days usage of Dobson \$2,780 per day	11,120
V	Skating Club of Vail (July 13-17 & Dec 21-24, 26,27)	-	8 days usage of Dobson unless there is enough available days (\$22,240)	22,240	2,500		GF	11 days use of Dobson (\$30,580)	22,240
	Small Champions of Colorado	-	54 single day parking vouchers (\$1,350)	1,620				60 single day parking vouchers; 9 days use of Welcome Center	1,620
X	Special Olympics (Sundays Jan , Feb, Mar '18)	-	46 parking coupons for Sundays from 1/4 thru 4/12 not incl. Pres Wkd (\$1,380)	1,380				60 parking coupons (\$1,800)	1,380
	Foresight Ski Guides	-	2 Blue passes (\$2,500)	2,500				2 blue parking passes and 2 pink parking passes	2,500
Z	SOS Outreach	-	25 single day parking passes \$750	750				25 single day parking vouchers	750
	Round Up River Ranch	-	50 day parking vouchers	1,500				50 day parking vouchers	1,500
BB	Mind Springs Health	-	3 blue parking vouchers (\$3,750); rent and utilities (\$43,050)	46,800				3 blue parking vouchers (\$3,750); rent and utilities (\$43,050)	46,800
	TOTAL IN KIND	0		63,350	2,500	0			63,350
GRAND TOTAL: COUNCIL CONTRIBUTIONS		2,070,421		414,675	2,650,411.00	2,029,739.12			287,196

2020 Council Contributions: Staff Recommendations

SIGNATURE (VAIL BRAND EVENTS)

Signature Events represent events and programs that have been built by solid organizations over a period of time and enjoy national and international recognition for excellence. These events represent the Vail brand at the highest level and the loss of any one of them would have a negative effect. The customer base includes a significant portion of destination guests and economic impact to the town is profound.

A. Bravo! Vail

CASH REQUEST: \$316,000 (\$288,661 or 9.5% increase from prior year)

IN-KIND REQUEST: Ten days use of Donovan Pavilion (valued at \$69,950)

BACKGROUND INFORMATION:

Bravo! Vail is requesting a total cash contribution \$316,000, an increase from prior year funding of \$27,339 (9.5%). The request includes \$186,000 for current concert programs including the New York Philharmonic (\$93,000), the Philadelphia Orchestra (\$93,000), and the New Works Project (\$50,000). New program requests include the debut of a concert residency of the Orchestra of Europe (\$80,000). This will be replacing Academy of St. Martin in the fields for 2019. Bravo! is also requesting in-kind use of Donovan Pavilion for a total of ten days.

STAFF RECOMMENDATION: Staff recommends a contribution of \$294,434, a 2% increase over prior year. This includes \$91,997 of funding to both the New York Philharmonic and the Philadelphia Orchestra, \$79,841 for the Orchestra of Europe, and \$30,600 for the new works commissioning project.

Staff also recommends an in-kind contribution of nine days at Donovan Pavilion valued at up to \$62,955. This includes the use of up to six days of Donovan for the Donovan Chamber Music Series and up to three days use of Donovan for the "Uncorked" Series.

B. Bravo! Family Concert (National Repertory Orchestra)

CASH REQUEST: \$4,500 (\$3,500 increase from prior year)

BACKGROUND INFORMATION: Each summer season the Orchestra puts on a free family concert at Ford Amphitheater in collaboration with Bravo! Vail. The Orchestra is requesting \$4,500 to offset event costs of marketing, instruments and equipment transportation, music and truck rental, and rehearsal costs.

STAFF RECOMMENDATION: This event has been funded at \$1,000 since 2012. Staff recommends funding at \$2,500, to cover increased event costs.

C. Vail Jazz

CASH REQUEST: \$200,000 (\$125,098 or 167% increase from prior year)

INKIND REQUEST: Two full day rentals of Donovan Pavilion (\$13,990), two full days rentals of the Grandview room (\$1,700), 60 one day parking passes to be used in the Vail Village and Lionshead parking structures (\$1,800).

BACKGROUND INFORMATION: Vail Jazz is requesting a total cash contribution of \$200,000, an increase from prior year of \$125,098 (167%). The increase in funding is requested to support three 26th anniversary special events which includes a mini Vail Jazz party in the spring to celebrate workshop alumni, additional fall (September) programming called the “Master class” capturing alumni artists passing through Vail (on tour), and a holiday sing along to engage the Vail winter audience. The incremental request of \$125K will cover 1/5th of the cost to fund the three special events listed above.

STAFF RECOMMENDATION: Staff recommends a contribution of \$76,400, a 2% increase over prior year. Staff also recommends an in-kind contribution of 2 full day rentals of Donovan and 2 full day rentals at the Grandview room valued at \$15,690. Staff does not recommend funding 60 one day parking vouchers at the parking structures.

D. Vail Valley Foundation (VVF)

CASH REQUESTS:

MOUNTAIN GAMES (MG): \$140,000 (previously funded by the CSE); \$44K of in-kind services

VAIL DANCE: \$69,500, 23% increase from prior year

HOT SUMMER NIGHTS: \$35,000 cash contribution, 27% increase from prior year; \$2,800 of in-kind services

BACKGROUND INFORMATION:

D1. Vail International Dance Festival: The VVF is requesting \$69,500, a \$15,938, or 30% increase from prior year. The increased request is to assist with the annual costs to run the program. \$69,500 will cover 2.5% of expenses for this program.

D2. Hot Summer Nights: The VVF is requesting a cash contribution of \$35,000. This is a \$7,500 or 27.5% in funding from prior year. In addition, \$2,800 of in-kind PD support is requested. The cash request will be used to market the free Hot Summer night's summer music concert series.

D3. Mountain Games (MG): The VVF is requesting that the MG be designated a Signature Event to be funded by Council Contributions. Previously the MG was funded by the commission on special events (\$75,000 for 2019). The MG has sustained steady growth over the past 18 years and has attracted 80,000 plus attendees in addition to pro and amateur athletes along with a diverse group of national and global sponsors. The event has expanded over the past 18 years and also includes free concerts, food vendors, top industry brands, art exhibits, and kid's activities and events.

The VVF is requesting \$140,000 cash contribution. The incremental funding of \$65,000 will go towards general event funding that will be used to help the VVF continue to keep the event fresh by investing in marketing, PR, customer experience, and athlete experience/competition.

The VVF is also requesting \$44,000 of in-kind services for the MG, a decrease of \$11,000 from 2019.

STAFF RECOMMENDATION: Staff recommends cash funding of \$54,633 for the Vail International Dance Festival and \$28,050 for Hot Summer Nights, a 2% increase over 2019.

Staff defers the funding decision and decision to designate the MG as a Signature Event to Council. Staff recommends that if funding is increased, the town would receive sponsor recognition reflecting the value of cash and in-kind contributions, and that the event continue to encourage visitation from guests that align with the Vail brand. Should Council decide to fund this event, funding will come from General Fund reserves. This request is **not** currently included in the 2020 budget proposal.

Determination of in-kind funding will be referred to the Event Review Committee.

E. Burton US Open Snow Boarding Championships

CASH REQUEST: \$515,000, \$25,000 or a 5.1% increase over prior year

INKIND REQUEST: Use of Soccer lot and RV lot, re-routed bus service, barricades

BACKGROUND INFORMATION: Highline is requesting \$515,000 cash support for the 2020 U.S. Open Snowboarding Championship event, \$25,000 or a 5.1% increase from prior year. Highline is also requesting an in-kind contribution to use the town's Soccer and RV lots.

STAFF RECOMMENDATION: Staff recommends cash funding of \$490,000, flat with prior year's contribution. This event funding was previously increased from \$404,000 to \$490,000 (21%) in 2018. In-kind funding will be reviewed by the Commissions on Special Events and the TOV Event Review Committee.

F. Fireworks

BACKGROUND INFORMATION: Each year the town allocates specific funding of Fourth of July and New Year's Eve firework shows.

STAFF RECOMMENDATION: The town has currently included \$52,015, flat with prior year funding, to the annual operating budget for the fireworks for 2020.

DESTINATION EVENTS

Destination Events represent events and programs that provide the town an opportunity for new or one-time major events such as the US Pro Challenge, and the 2015 Alpine World Ski Championships. While funding will be allocated outside of the Commission on Special Event's budget, event results will be reported to the CSE as part of the standard recap process and will also be presented to Town Council. The funding for this category will not be automatic each year, but major events and/or programs with the potential to build the Vail brand even further and have a significant impact on the town's economy will be considered on an individual basis. Signature Events are able to apply for funding from this category with a new opportunity that fits this criteria.

G. Highline- Spring Back

CASH REQUEST: \$550,000, \$250,000 increase or 83% over prior year.

BACKGROUND INFORMATION: Highline is requesting \$550,000 for the Spring Back to Vail event April 10th – 19th. This 2020 Spring Back event will introduce a paid concert model in order to attract nationally renowned artists. This will allow concerts to be booked in advance and marketed throughout the entire season. The incremental funding is requested to be used for talent procurement and production (\$50,000) and marketing efforts (\$200,000). Spring Back 2020 will refresh and refine traditional elements of Spring Back while providing a broad range of guest experiences and activations.

STAFF RECOMMENDATION: Staff defers the funding decision Council. Should Council decide to increase funding of this event, funding will come from General Fund reserves (as a transfer to the Marketing Fund). This request is currently included at the original funding level of \$300,000 in the 2020 budget.

H. Highline- Snow Days

CASH REQUEST: \$300,000 (flat with prior year)

BACKGROUND INFORMATION: Highline is requesting \$300,000 for the Vail Snow Days event, December 10th - 13th. The vision for Vail Snow Days 2020 is to continue the momentum that has been built by this early winter festival event. Highline will continue to fine tune event elements that have proven successful in previous years while looking to expand where possible.

STAFF RECOMMENDATION: Staff defers the funding decision Council. Should Council decide to fund this event, funding will come from the Marketing Fund as a transfer from the General Fund. This request *is* currently included in the 2020 budget proposal.

SERVICES

This category funds programs of services/expertise that the town does not already provide, supports the TOV physical plant and is appropriate for governmental support. Currently included in this category is annual programming support of TV5, Colorado Ski and Snowboard Museum, Betty Ford Alpine Gardens and Eagle Valley Childcare.

I. Colorado Ski Museum

CASH REQUEST (Programming): \$45,903, \$1,337 or 3% increase over prior year

CAPITAL REQUEST: \$20,000

INKIND REQUEST: Per 2017 lease terms at Town Manager discretion: Wavied rent valued at \$132,651; one silver parking pass and two blue parking pass (valued at \$4,500)

BACKGROUND INFORMATION: The Colorado Snowsports Museum and Hall of Fame is requesting a total cash contribution of \$65,903. \$20,000 of this funding request will be used to fund a state of the art sound system. \$45,903 will be used to market the museum, continue to provide free admission for visitors, maintain and update exhibits, and extend museum hours.

STAFF RECOMMENDATION: Staff recommends funding the in-kind request based on the lease terms (totaling \$137,151) and a cash contribution of \$45,457, a 2% increase from prior year. Staff does not recommend the \$20,000 funding for a new sound system because the sound system

would be considered a tenant finish. As defined in the lease, the ski museum is responsible for all tenant finishes.

J. Betty Ford Alpine Gardens

CASH REQUEST (Programming): \$75,000, \$5,300 or 7.6% increase over prior year.

INKIND REQUEST: 1 Blue parking pass and continued use of 2 designated parking spots in Ford Park.

BACKGROUND INFORMATION: The Alpine Garden Foundation is requesting a cash contribution of \$75,000 to support garden care and upkeep, an increase of 7.6% over prior year.

STAFF RECOMMENDATION: Staff recommends an annual contribution of \$20,000 funded by the Capital Projects Fund for capital improvements and capital maintenance to be included in the October 31st lease which is on the consent agenda for approval. The capital contribution would be subject to annual appropriation and noted on the Council's Contribution list, however the CGOL would not have to apply for funding each year. Funding of capital was recommended with the intent of ensuring maintenance of the town-owned facility. The lease wording also stipulates that the CGOL provide a financial report to town staff annually with how the capital funds were used.

K. Eagle River Watershed Council

CASH REQUEST (Programming): \$40,000, or 0.5% decrease from prior year

BACKGROUND INFORMATION: Eagle River Watershed Council is requesting a cash contribution of \$40,000, a 0.5% decrease from prior year, to fund water quality monitoring, community education, and river restoration projects. Specifically the contribution will be used towards the Gore Creek Strategic Action Plan (\$4,000), Water Quality & Assessment Program (\$13,000); Community Pride Highway Cleanup and Eagle River Clean Up (\$2,000); sediment source monitoring and bio-monitoring of Gore and Black Creeks (\$16,000), and the Eagle River Community Plan (\$5,000).

STAFF RECOMMENDATION: Staff recommends funding the \$40,000 as requested.

L. Eagle Air Alliance

CASH REQUEST: \$75,000, flat with prior year

BACKGROUND INFORMATION: Eagle Air Alliance is requesting \$75,000, flat with prior year, to support air service development.

STAFF RECOMMENDATION: Staff recommends funding of \$75,000 within the Economic Development department budget, flat with 2019.

M. High Five Access Media

CASH REQUEST: \$112,500 (35% of Comcast franchise fees)

BACKGROUND INFORMATION: High Five Access Media is requesting \$112,000 (or 35%) of franchise fees the Town of Vail receives annually from Comcast, based on terms of the Comcast franchise agreement with the town.

STAFF RECOMMENDATION: Staff recommends funding of approximately \$112,000 (or 35%) in franchise fees the Town receives annually from Comcast, consistent with 2020. In a recent decision by the Federal Communications Commission (FCC), it was ruled that cities must include the value of “in kind” contribution as part of the 5% cable franchise fee, which could greatly reduce the amount of fee paid in cash to cities and towns. For now, Public, Educational and Government Access channels (PEG) are exempted but will be up for review later. The town of Vail and High Five Access Media will watch for updates.

N. Eagle Valley Childcare (EVC)

CASH REQUEST: \$55,000, a 5.7% increase from prior year

BACKGROUND INFORMATION: The EVC has requested a total of \$55,000 of funding for 2020, to be used for operations and to subsidize Town of Vail child and infant care.

STAFF RECOMMENDATION: Staff recommends funding of \$53,055, an increase of 2% over prior year. This childcare provider is an important service used by town employees as the only infant care provider in Vail and supports the Council's focus of “Community”, ensuring citizens are afforded the opportunity to live and thrive in our community.

O. Eagle Valley Land Trust

CASH REQUEST: \$7,500

BACKGROUND INFORMATION: The Eagle Valley Land Trust works to protect and preserve lands, heritage, wildlife habitats, and recreational opportunities. Eagle Valley Land Trust is requesting \$7,500 to support their Stewardship and Outreach Program, a program that coordinates the stewardship of existing conservation easements and addressing managements concerns in a collaborative, proactive way; as well as connecting people and raising awareness of the importance of land conservations. Funding will be used to market programs and events (\$1,000), prepare and execute the Community Land Connection Hike in Vail (\$3,500), and subsidize annual monitoring costs to the five conserved properties within the Town of Vail (\$3,000).

STAFF RECOMMENDATION: Staff does not recommend funding based on the limited number of properties that require monitoring. Parks department staff are aware of the five properties should a reportable incident occur.

P. Children's Garden of Learning (CGL)

CAPITAL REQUEST: \$17,993

INKIND REQUEST: Snow plowing services (roads only), valued at approximately \$6,500

BACKGROUND INFORMATION: Children's Garden of Learning is requesting a total cash contribution of \$17,993 to fund a 3M safety film for windows. CGL is also requesting in-kind parking lot snow plow services valued at \$6,500 consistent with prior years.

STAFF RECOMMENDATION: Staff recommends the equivalent in-kind contribution of snow plow services (valued at \$6,500) as awarded in 2019. Staff does not recommend funding for the safety window film; these are considered tenant fixtures and therefore the responsibility of CGL.

Q. Vail Mountain Bike Association

CASH REQUEST: \$7,500, \$2,500 increase from 2019

IN-KIND REQUEST: 6 hour rental of Donovan Pavilion (valued at \$6,995)

BACKGROUND INFORMATION: The Vail Valley Mountain Bike Association is requesting \$7,500 to fund the Adopt a Trail program for 2020. The Vail Valley Mountain Bike Association along with the U.S Forest Service spearheaded this organization and began to adopt trails in June 2016. Since then they have been able to provide trail maintenance and restoration to 43 trails countywide, 9 of which are in Vail.

STAFF RECOMMENDATION:

Staff recommends funding of \$5,100 for trail maintenance, a 2% increase from prior year, to be used on trails within or that border the Town of Vail. Funding for this will come from the Real Estate Transfer Tax Fund. The Adopt a Trail organization services trails that connect to our community that would otherwise have little to no maintenance.

R. Friends of Mountain Rescue Support (FMRS)

CASH REQUEST: \$10,000

BACKGROUND INFORMATION: Friends of Mountain Rescue is requesting a cash contribution of \$10,000 to fund a waterfall ice climbing and rescue training (\$7,600) for 18 VMRG team members and waterfall ice and rescue equipment (\$2,400); the team has not updated their winter technical gear in the past 5 years.

STAFF RECOMMENDATION: Staff recommends funding for the waterfall ice climbing and rescue training for 18 VMRG members (\$7,600) and rescue equipment of \$2,400. The town considers this organization part of emergency response in our area.

S. Treetop Child Advocacy Center

CASH REQUEST: \$5,000

BACKGROUND INFORMATION: Treetop Child Advocacy Center is located in Breckenridge, CO, and serves the 5th judicial district. Treetop is a community based, child focused, facility run program in which representatives from multiple disciplines work together to investigate, treat, manage, and prosecute child sexual abuse cases. Funding would be used for prevention workshops in Eagle County.

STAFF RECOMMENDATION: Staff does not recommend funding at this time based on prevention workshops have been held in Summit County to date, and the town has not funded health and human services functions in past years. In addition, there are no other Eagle County municipalities funding this organization.

IN-KIND REQUESTS

T. Vail Junior Hockey Association

BACKGROUND INFORMATION: The Vail Junior Hockey Assn. is requesting in-kind funding for 11 days at Dobson valued at \$30,580.

STAFF RECOMMENDATION: Staff recommends in-kind funding consistent with 2019 by providing 8 days of ice time (out of 11 requested) valued at \$22,240, subject to approval and coordination with the Vail Recreation District for the ice time. If there are enough available days at Dobson remaining prior to this event, staff recommends providing the full amount of days. However, the Hockey Assn. will be responsible for hard costs for use of the Dobson Arena and Donovan Pavilion such as set-up, tear-down, cleaning and utilities.

U. Ski & Snowboard Club of Vail

BACKGROUND INFORMATION: The Ski & Snowboard Club of Vail has requested in-kind funding (valued at \$5,284) for 4 days use of Dobson for their annual Ski & Snowboard Swap.

STAFF RECOMMENDATION: Staff recommends funding the in-kind request for four days (out of four requested) with appropriate approval and coordination with the Vail Recreation District. The Ski & Snowboard Club will be responsible for hard costs for use of the Dobson Arena such as set-up, tear-down, cleaning and utilities.

V. Skating Club of Vail

CASH REQUEST: \$2,500 to be used for goody bags to all participants at the Vail Invitational competition.

BACKGROUND INFORMATION: The Skating Club of Vail has requested in-kind funding of 11 days use of Dobson valued at \$30,580.

STAFF RECOMMENDATION: Staff recommends providing 8 days of ice time (out of 11 requested) valued at \$22,240 subject to approval and coordination with the Vail Recreation District. The Skating Club will be responsible for hard costs for use of the Dobson Arena such as set-up, tear-down, cleaning and utilities. However, if there are enough available days remaining prior to this event, staff recommends providing the full amount of days. Staff does not recommend funding participant goody bags.

W. Small Champions of Colorado, Inc.

INKIND REQUEST: 60 parking vouchers to use on nine off peak Sundays during 2018-2019 ski season and use of the Welcome Center as a drop off and pick-up location on those nice Sundays. (valued at \$1,800).

STAFF RECOMMENDATION: Staff recommends in-kind funding consistent with 2019 by providing 54 parking vouchers to be used on winter Sundays, valued at \$1,620. Staff also recommends the use of the Welcome Center as a drop-off and pick-up location for those Sundays.

X. Special Olympics

BACKGROUND INFORMATION: The Special Olympics is requesting an in-kind contribution of 60 parking vouchers valued at \$1,800 to be used on nine off peak Sunday.

STAFF RECOMMENDATION: Staff recommends in-kind funding consistent with 2019 by providing 46 parking vouchers for Lionshead structure only, with one-time entry/exit coupons valued at \$1,380.

Y. Foresight Ski Guides

BACKGROUND INFORMATION: Foresight Ski Guides is requesting two blue parking passes (valued at \$2,500) and two pink parking passes (valued at \$400) for the 2019- 2020 ski season. Foresight provides parking to volunteer guides, half of which drive from Denver who need to be parked and ready to meeting their visually impaired participants by 8:30am. Local guides usually take public transportation and/or carpool. Foresight provides challenging recreation opportunities to visually impaired participants (adults and children) and guides.

STAFF RECOMMENDATION: Staff recommends providing two blue passes, as was approved in the past several years valued at \$2,500.

Z. SOS Outreach

BACKGROUND INFORMATION: SOS Outreach is requesting 25 parking vouchers (valued at \$750) for the 2019/20 ski season to be used by program coordinators hauling gear to and from the mountain for the winter skiing and snowboarding programs for underserved youth.

STAFF RECOMMENDATION: Staff recommends providing 25 parking vouchers for the 2019/20 ski season to be used by program coordinators, consistent with 2019.

AA. Roundup River Ranch

BACKGROUND INFORMATION: Roundup River Ranch is requesting 50 parking vouchers, valued at \$1,500, for Superhero Ski Day.

STAFF RECOMMENDATION: Staff recommends providing 50 parking vouchers for the 2019/20 ski season to be used for Superhero Ski Day, consistent with 2019.

BB. Mind Springs Health

BACKGROUND INFORMATION: Per 2010 lease terms at the Town Managers discretion: In-kind funding of \$46,800 for rent, utilities and parking passes.

STAFF RECOMMENDATION: Staff recommends providing 3 blue parking passes (valued at \$3,750) for the 2019/20 ski season and waived rent and utilizes (valued at \$43,050).

CAPITAL IMPROVEMENT PROGRAM

\$37.6 MILLION

Capital improvement programs include purchases of property and equipment and improvements or capital maintenance that extend the asset's useful life. Capital Expenditures are paid by the Capital Projects Fund, the Housing Fund and the Real Estate Transfer Tax Fund. The capital improvements program reflects the town's vision to be "the premier international mountain resort community", with total funding of \$37.6 million proposed for 2020 across the three Funds.

During the August 6th work session, staff provided Council with a preliminary five year capital plan in addition to project narratives for significant or new capital projects proposed as part of the 2020 budget. An outcome of that meeting was to set aside funding for the reconstruction of the Vail Nature Center until more detailed plans and public engagement can occur. Nugget Lane Bridge reconstruction was also set aside until a later date. Both projects are listed as "unfunded".

CAPITAL PROJECTS FUND

\$29.4 MILLION

The purpose of the Capital Projects Fund is to account for spending on capital projects, funded by a portion of the town's sales tax (38%), construction use tax, and other revenue designated for capital projects. The 2020 capital projects fund expenditure budget is proposed at \$29.4 million. Approximately \$4.8 million is spent on annual capital maintenance and routine capital projects required for core services. Significant capital maintenance spending for 2020 includes:

- Facility Capital Maintenance (\$530,813): Various repairs to town buildings including upkeep of the exterior, interior finishes, and mechanical equipment. Buildings include municipal building, PW shops, fire station, Donovan Pavilion, welcome centers, and Grandview.
- Municipal building maintenance (\$873,000): Maintenance required by deferred redevelopment of aging structure such as roof repairs, air handlers, etc.
- Parking Structure Maintenance (\$697,000): Various repairs and replacements in the Village, Lionshead, and Red Sandstone parking structures. This can include expansion join repairs, ventilation, HVAC maintenance, plumbing, and other structural repairs.
- Capital Street maintenance: (\$1,345,000): On-going maintenance to roads and bridges including asphalt overlays, patching and repairs, culvert repair and maintenance, and street light improvements.
- Technology Infrastructure Maintenance (\$1,262,423): Annual software licensing and upgrades, laptop and computer replacements, ongoing camera system maintenance, server infrastructure maintenance, and annual broadband expenses related to project THOR. New software requests total \$120,000 which includes Human Resource Performance Management system, Energy management software and Housing database.

The remaining expenditures are for larger capital improvements. Significant projects include:

- \$2.5 million transfer to the Housing Fund to continue the success of the Vail InDeed program. (See Housing Fund below)
- \$9.5 million to being the expansion of the Public Works Shops as outlined in the Master Plan. Phase I includes the demo of the current street building with reconstruction into a two building allowing for future expansion. This also includes construction of a retaining wall, a new cinders building, and relocation of the green house building.
- \$6.9 million to replace seven diesel buses with electric buses. Staff is analyzing operational impacts of converting the bus fleet to electric and will return to Council with additional cost estimates of implementation.
- \$1.4 million to install electric bus chargers and electrical service improvements. A \$1.1 million grant will offset the costs of this project.
- \$1.0 million dollars has been included as a placeholder to explore outcomes of the Civic Area Master Plan such as preliminary design and feasibility studies of specific projects.

The Capital Projects Fund is currently projected with an ending fund balance of \$10.0 million in 2020, and a fund balance of \$12.8 million at the end of 2023.

HOUSING FUND

\$2.5 MILLION

The Housing Fund was created in 2017 and is reported on a budget basis only to track town housing programs. The Housing Fund is mainly funded by transfers from the Capital Projects Fund as well as Employee Housing Fee-in-Lieu collections. The 2020 budget includes \$2.5M transfer from the Capital Projects Fund for the purchase of deed restrictions. To date, 121 deed restrictions have been added to the town's inventory of housing at an average cost of \$44,553 per bedroom or \$82 per square foot. Investment in deed restrictions totaled \$1.7 million in 2018 and year to date total \$1.7 million for 2019 (\$2.5 million budgeted for the year).

Deed restrictions have also been secured with public/private partnerships such as Solar Vail (\$4.2 million) and 6 West Apartments (\$625,000).

REAL ESTATE TRANSFER TAX FUND

\$8.3 MILLION

The purpose of this fund is to account for a 1% tax on the transfer of all real property within the town limits, as well as the recreation amenities fee and lottery revenue. Expenditures are **restricted** to maintaining, acquiring and improving property and equipment for recreation and open space purposes in addition to supporting sustainable environmental practices.

The RETT Fund supports \$3.2 million in annual operations of the town's Parks and Recreation department, Environmental Sustainability, Art in Public Places and Forest Health.

- **Environmental** (\$982,236): For 2020 this includes one additional headcount to focus on energy management (see Personnel Tab). Also included in ongoing programming is Actively Green (\$40,000), Zero Hero (\$25,000), support for USFS Forest Ranger

program (\$30,000), recycling education and compliance (\$30,000), Energy Smart Colorado (\$40,000) and continuation of the sustainable destination award (\$30,000). The environmental budget also includes new initiatives including \$100,000 for a wildlife habitat improvements study, \$50,000 for a biodiversity study as an outcome of the open lands plan, and \$25,000 to research an E-bike pilot program.

- **Parks and Recreation** (\$1,8016,014): Operating costs to support path, park, and open space maintenance.
- **Forest Health** (\$298,733): Operating budget for a wildland crew to mitigate fire hazards for the town.
- **Art in Public Places** (\$130,771): Art in Public Places programming and operations.

Other one-time significant expenditures included in the 2020 RETT budget include:

- \$120,000 for substantial repairs to Sunbird Park
- \$1,000,000 to continue water quality improvements to Gore Creek. This includes store water site specific water and water quality construction projects as part of “Restore the Gore”. Savings of \$3.0 million is projects in 2019.
- \$1,100,000 to install a solar panel network at the Public Work Shops
- \$250,000 annual set-aside for the acquisition of open space
- \$744,419 capital maintenance for the town’s purchase of VRD managed facilities

The RETT Fund is currently projected with an ending fund balance of \$2.2 million in 2020, and a fund balance of \$5.1 million at the end of 2024.

TOWN OF VAIL 2020 PROPOSED BUDGET								
SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE								
CAPITAL PROJECTS FUND								
								Cost Increase from Prior Year
								Newly Added Projects
								Shift in year
		2019						
		Amended	2020	2021	2022	2023	2024	
Revenue			2%	2%	2%	3%	2%	
	Total Sales Tax Revenue:	\$ 27,080,000	\$ 28,524,000	\$ 29,094,000	\$ 29,591,000	\$ 30,479,000	\$ 31,088,000	2020 proposed 2% from 2019 forecast and 1.8% from 2018 actuals
	Sales Tax Split between General Fund & Capital Fund	62/38	62/38	62/38	62/38	62/38	62/38	
	Sales Tax - Capital Projects Fund	\$ 10,290,000	\$ 10,839,000	\$ 11,056,000	\$ 11,245,000	\$ 11,582,000	\$ 11,813,000	
	Use Tax	2,220,000	2,220,000	2,264,900	2,310,698	2,357,412	2,405,060	2020 flat with 2019 and based on 5 year average
	Federal Grant Revenue	300,000	700,000	-	-	-	-	2019: \$300K in 2019 Federal grant reimbursement for Bridge Rd Bridge repair; \$700K in 2020.
	Other County Revenue	47,228	-	-	-	-	-	2019: \$47.2 reimbursement from ERWSD for a sewer line at RSES parking structure (see corresponding reimbursement below) 2018: \$260.3K reimbursement for radios from Eagle County Sheriff's Office, Eagle County Health Services District, and Avon Police Department;
	Other State Revenue	168,000	1,617,287	-	-	-	-	2020: 1.09M FASTER grant for electric bus charges; \$525,287 CDOT bus grant; 2019: \$135K public works water quality grant; \$33K grant for Police Intel Sharing platform- project expenditures included in the 2018 budget and re-appropriated below.
	Lease Revenue	164,067	164,067	164,067	164,067	164,067	172,270	Per Vail Commons commercial (incr. every 5 years); adjusted to remove residential lease revenue (\$38K)
	Project Reimbursement	320,655	-	1,500,000	-	-	-	2019: \$200K reimbursement from Holy Cross for 2019/2020 Big Horn Rd and Intermountain project; \$20.7K traffic impact reimbursement for VVMC/Frontage Rd. project; \$50K use of community enhancement funds for Liftside to Glen Lyon underground utility project; \$50K additional use of traffic impact fees for VVMC/Frontage Rd (see corresponding expenditures below); 2021: \$1.5M from traffic impact fee for Vail Health/ Frontage Road Project;
	Sale of Vail Village Inn Phase V Unit 2	1,547,000	-	-	-	-	-	2019: Sale of Vail Village Inn Phase V Unit 2
	Timber Ridge Loan repayment	489,342	460,842	463,086	463,043	462,999	462,955	\$28.5K interest on \$1.9M loan to TR; Principal and interest on \$8M loan to Timber Ridge Fund
	Earnings on Investments and Other	115,201	368,970	70,152	35,946	66,251	52,221	2020: 1.8% returns assumed on available fund balance
	Total Revenue	15,661,493	16,370,166	15,518,205	14,218,754	14,632,729	14,905,507	
Expenditures								
	Facilities							
	Facilities Capital Maintenance	669,662	372,500	523,500	489,500	615,000	469,500	In general this line item covers various repairs to town buildings including the upkeep of exterior (roofing, siding surfaces, windows, doors), interior finishes (paint, carpet, etc.), and mechanical equipment (boilers, air handlers, etc.). 2019: Re-appropriate for TM residence upgrades including solar panels when replacing 40 year old roof and electrical car charger, Admin remodel, PD garage ventilation project (\$276K); PW admin heated walkway repair (\$50K), PW admin kitchen update (\$15K), PW shops and bus barn maintenance including wood siding maintenance and exhaust system replacement (\$130K), TM residence roof, skylight, and solar panel (\$70K); 2020:PW garage door replacements (\$50K), transit station skylight replacement (\$50K) ; 2021: garage door replacements (\$50K), PW boiler replacement (\$20K), 2nd phase of transit center skylight replacement (\$50K), Buzzard Park repairs (\$41K); 2022: Fire Station interior paint (\$35K), Library Skylight maintenance (\$150K), PW roof repairs (\$50K), Phase 3 of transit center skylight replacement (\$50K); 2023: Fire Station II exhaust extraction system (\$75K), library air handling replacement (\$125), Bus barn gradient tube replacement (\$50K); 2024: PW 30% roof replacement (\$75K), Buzzard Park repairs (\$75K), Buzzard Park roof repairs (\$50K), transit office windows and doors (\$25K), PW overhead garage door (\$50K), PW carpet replacement (\$50K)
	Municipal Complex Maintenance	138,750	873,000	255,000	335,000	205,000	260,000	2019: PD window replacement (\$80K), PD circulation pump repairs and replacement (\$15K), PD elevator drive controls (\$44K); 2020: Comm Dec Remodel (\$75K); Replace Admin building air handlers (\$250K), Comm Dev roof replacement (\$125K), Comm Dev interior flooring replacement (\$25K), PD balcony repairs (\$50K), PD boiler replacement (\$45K), replace PD air handling units (\$75K), replace PD rooftop units (\$125K) ; 2021:Admin Upper level system installation (\$175K), PD Stucco patching and painting (\$40K), PD wood siding replacement (\$30K); 2022: Replace HR heat system (\$100K); 2020: PD locker room and restroom repairs (\$50K), Comm Dev window replacement (\$100K), Comm Dev interior wall and ceiling maintenance (\$30K); 2023: Comm Dev boiler replacement (\$100K), Comm Dev air handler replacement (\$75K); 2024: PD roof replacement (\$150K), PD boiler tube repairs (\$50K)
	Welcome Center/Grandview Capital Maintenance	100,000	38,000	100,000	25,000	25,000	50,000	2019: \$100K for final bills for Welcome Center and furniture replacement at the Grandview including sound panels and audio visual enhancements; 2021: Furniture replacement in Vail Village Welcome Center; 2024: furniture upgrades (\$50K)
	Donovan Pavilion	5,000	120,000	680,100	5,100	5,100	5,100	Annual \$5K Maintenance to repair HVAC; 2020 includes \$75K for design & planning of HVAC Replacement and relocation at Donovan Pavilion ; 2021: HVAC replacement and relocation

TOWN OF VAIL 2020 PROPOSED BUDGET								
SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE								
CAPITAL PROJECTS FUND								
								Cost Increase from Prior Year
								Newly Added Projects
								Shift in year
		2019						
		Amended	2020	2021	2022	2023	2024	
	Snowmelt Boilers	-	500,000	500,000	500,000	500,000	-	Replacement of TRC 8 boilers (2 per year)
	Public Works Shops Expansion	8,013,406	9,500,000	-	-	-	-	Expansion and remodel of the Public Works shop complex as outlined in an updated public works master plan (previously completed in 1994). The plan will ensure shop expansions will meet the needs of the department and changing operations; 2019-2020: Phase I includes demo and reconstruction of a two story streets building; retaining wall construction, new cinder building, relocation of the green house building, and a vertical expansion allowance for future building options.
	Arabelle Snowmlet Boilers	-	-	-	-	190,000	-	Shared expense with Arrabelle for streetscape heat; Boiler replacement
	Public Works Building Maintenance	300,000	-	-	-	-		2019: Re-appropriate \$300K to replace two HVAC units at Public Works
	Public Works Equipment Wash Down/WQ Improvements	185,174	-	-	-	-		2019: Improvements to exterior wash area for large trucks to include small heated area to prevent ice buildup (safety issue) and filtration of waste water
		9,411,992	11,403,500	2,058,600	1,354,600	1,540,100	784,600	
	<u>Parking</u>							
	Parking Structures	904,914	697,000	795,000	785,000	940,000	1,040,000	2019 Various repairs including deck topping replacement, expansion joint repairs, ventilation, HVAC, plumbing and other structural repairs; 2019: Re-appropriate for structural repairs to LHTRC, roofing repairs at VTRC, and elevator repairs; 2023 includes \$200K for expansion joint replacement
	Parking Entry System / Equipment	186,037	-	-	-	850,000	-	2019: Spare parking system equipment including ticket creator, ticket processor, ticket feeder, circuit boards, power supply modules, print heads (\$93K); 2023: New parking equipment
	Red Sandstone Parking Structure (VRA)	2,614,596	-	-	-	-	-	2019: Re-appropriate \$2.6M to complete project including all landscaping and parking space monitoring system; Construction of 4 level parking structure at Red Sandstone Elementary school, with contributions from Vail Resorts (\$4.3M) and Eagle County School District (\$1.5M); Remainder to be reimbursed by VRA
	Parking Structure Camera systems	-	1,000,000	950,000	-	-	-	Installation of camera systems for both safety and vehicle counts at Vail Village and Lionshead to mirror new system at Red Sandstone
	Lionshead Parking Structure Landscape Renovations (VRA)	30,291	-	-	-	-	-	2019: Re-appropriate to complete landscaping (\$30.3K);
	Total Facilities	3,735,838	1,697,000	1,745,000	785,000	1,790,000	1,040,000	
	<u>Transportation</u>							
	Bus Shelters	30,000	230,000	30,000	30,000	30,000	30,000	Bus shelter annual maintenance; 2020 Lionshead transit center Westbound Bus shelter
	Replace Buses	265,024	6,900,000	-	-	6,000,000	2,200,000	2019: \$165K for spare bus part (included in original 2018 budget); Upgrade Nextbus transponders to 4G required for Nextbus software upgrade; 2020 7 buses for replacement at \$905K each, plus 5 charging stations at \$50K each, and \$30K for additional power chargers. Grant funding is being pursued ; 2023: Replace 6 buses with electric buses; 2024: Replace 2 electric buses
	Traffic Impact Fee and Transportation Master Plan Updates	30,000	-	-	-	-	-	2019: \$30K to update 20-year Transportation Master Plan to coincide with West Vail Master Plan and Civic Center Master Plan
	Lionshead Express Bus Stop Improvements (VRA)	25,000	-	-	-	-	-	2019: Signage at Lionshead Express Bus Stop
	Hybrid Bus Battery Replacement	388,716	-	-	-	-	-	2019: Scheduled replacement placeholder; Estimated life of 6 years; While batteries are passed their lifecycle replacement has not been needed as of yet; Buses will be replaced in 2-3 years
	Electric bus chargers and electrical service rebuild	-	1,375,000	-	-	-	-	2020: To construct electric bus charging station and electrical service infrastructure at Lionshead and Vail Village Transit centers; \$1.1M in grant revenue will offset cost of this project
	Total Transportation	738,740	8,505,000	30,000	30,000	6,030,000	2,230,000	
	<u>Road and Bridges</u>							
	Capital Street Maintenance	1,225,000	1,345,000	1,225,000	1,405,000	1,350,000	1,475,000	On-going maintenance to roads and bridges including asphalt overlays, patching and repairs; culverts; 2022/2023 includes asphalt and mill overlay (\$575K); 2024 includes surface seal (\$190K); asphalt mill overlay (\$565K)
	Street Light Improvements	75,000	75,000	75,000	75,000	75,000	75,000	Annual maintenance to street lights; LED light enhancements
	Slifer Plaza/ Fountain/Storm Sewer	1,484,329	-	-	-	-	-	2019: Continue repairs to Silfer Plaza fountain reconstruction and storm sewers (\$1.48M)
	Neighborhood Bridge Reconstruction	2,332,542	350,000	350,000	-	350,000	-	2019: Bridge Road Bridge replacement (\$1.7M), Lupine Bridge Repair (\$350K); 2020: Nugget Lane Bridge Repairs (\$350K) ; 2021/2023: Placeholder for future bridge repairs based on bridge inspections

TOWN OF VAIL 2020 PROPOSED BUDGET								
SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE								
CAPITAL PROJECTS FUND								
								Cost Increase from Prior Year
								Newly Added Projects
								Shift in year
		2019						
		Amended	2020	2021	2022	2023	2024	
	East Meadow Drive Snowmelt	750,000	-	-	-	-	-	2019: Installation of snowmelt system (\$750K); 2018: Design Snowmelt major repairs from Solaris to Austria House/Covered Bride area to be done at same time as the Slifer Plaza construction. This includes paver removal, snowmelt, asphalt replacements with concrete pavers
	Vail Health / TOV Frontage Road improvements	70,655	-	9,000,000	-	-	-	2019: Complete design phase of Frontage Rd. improvements (\$70.7K); 2018: Design phase of Vail Health/Frontage Rd improvements which includes a 3rd party review, utility potholing and public information based on VH plans for expansion; Improvements would span from LH Parking structure to Municipal building; Design funded by Traffic Impact Fee funds; Original Plan; 2021: VH plans for expansion; Improvements would span from LH Parking structure to Municipal building; \$3.6M funded by VRA in 2021, Traffic impact fee (\$1.5M), Remaining CPF & Developments (\$3.9M) Timing of this project is pending the Civic Center Master Plan
	Neighborhood Bridge Repair	689,134	-	350,000	-	-	-	2019:Kinnickinnick (West) Bridge Repair, West Forest Bridge Repair (\$689,143); , Major Bridge Repair Projects are determined based on bi-annual bridge inspection; 2021: \$350K Placeholder based on bridge inspection reports
	Seibert Fountain Improvements	400,000	-	-	-	-	-	2019: Fountain software system and valve upgrades at Seibert Fountain
	Main Vail Roundabout	250,000	-	-	-	-	-	2019: Main Vail Roundabout truck apron
	Neighborhood Road Reconstruction	400,000	-	3,500,000	-	-	-	2019: East Vail major drainage improvements (\$400K);2021: East Vail road Major Drainage Improvements construction (\$3.5M), total reconstruction eliminated (was \$9M+)
	Vail Trail Sidewalk Connection	85,000	-	-	-	-	-	Connect Vail sidewalk on Vail Valley Drive in front of Vail Trails Chalet complex
	West Lionshead Circle Crosswalks (VRA)	250,000	-	-	-	-	-	2019: Crosswalk at West Lionshead circle to be done in lieu of Vail Spa heated walk
	Mill Creek Heated Walk	125,000	-	-	-	-	-	2019: TOV portion of 50/50 shared project with homeowners for heated sidewalk at Kendell Park/Mill Creek (\$125K). This project will be managed by the HOA at an estimated total cost of \$150K.
	I-70 Underpass (VRA)	492,990	-	-	-	-	-	2019: The town's portion to complete and pay final bills for the I-70 underpass
	East Vail Interchange Underpass Sidewalk	-	500,000	-	-	-	-	2020: Request from the Planning and Environmental Commission to construct a pedestrian sidewalk beneath the East Vail interchange; pedestrian count study at the underpass is recommended to be completed before the start of this project.
	Vail Village Streetscape/Snowmelt Replacement	-	-	1,250,000	-	1,500,000	1,500,000	Replacement of 18 yr. old streetscape and snowmelt infrastructure in Vail Village
	Vail Road Sidewalk Construction	-	-	-	550,000	-	-	2022: Sidewalk construction on Vail Rd. between Beaver Damn and Forest Rd.
	East Mill Creek Culvert Replacement	-	-	-	550,000	-	-	2022: Replacement of East Mill Creek culvert at Gold Peak and Vail Valley Drive
	Lionshead Streetscape/Snowmelt Replacement (VRA)	-	-	-	-	1,500,000	1,500,000	2023: Replacement of 18 yr. old streetscape and snowmelt infrastructure in Lionshead
	Total Road and Bridge	8,629,650	2,270,000	15,750,000	2,580,000	4,775,000	4,550,000	
	Contributions							
	Children's Garden of Learning-Capital	32,500	20,000	20,000	20,000	20,000	20,000	2018: Council contribution for a new boiler at the Children's Garden of Learning. The town owns the building; 2019: Council contribution to build a fence around front yard.
	Vail Valley Foundation- Capital	55,000	-	-	-	-	-	2019 Council Contribution towards installation of the video screen at the Ford Amphitheater
	Total Contributions	87,500	20,000	20,000	20,000	20,000	20,000	
	Technology							
	Town-wide camera system	70,000	22,000	22,000	22,000	22,000	22,000	'2018-2019 replace Bosch system(30 cameras); \$22K Annual maintenance
	Audio-Visual capital maintenance	18,000	118,000	18,000	18,000	18,000	18,000	\$18K annual maintenance / replacement of audio-visual equipment in town buildings such as Donovan, Municipal building, Grand View, LH Welcome Center; 2020: \$100K Welcome Center video wall replacement
	Document Imaging	30,000	50,000	50,000	50,000	50,000	50,000	Annual maintenance, software licensing, and replacement schedule for scanners and servers includes \$2.5K for Laserfiche
	Software Licensing	327,277	496,123	559,873	476,623	455,568	455,568	2019-2020: Upgrade Microsoft products on all equipment; renewal of licenses; \$3K per year increase from original 5 year plan due to additional software products; 2019: virtual desktop replacement (\$239K); Asset Mgmt. System (\$75K); Asset Mgmt. annual maintenance and licensing agreement (\$50K); 2020-2024: Annual software licensing and support for town wide systems
	Hardware Purchases	113,927	175,000	50,000	50,000	50,000	50,000	2019: Replacement of 20-25 workstations per year per schedule; 2020: Time Clock Replacement (\$125K)
	Website and e-commerce	12,000	86,500	86,500	86,500	86,500	86,500	Internet security & application interfaces; website maintenance \$12K; Vail calendar \$24K; domain hosting \$15K; web camera streaming service \$24K
	Fiber Optics / Cabling Systems in Buildings	90,000	150,000	50,000	50,000	50,000	50,000	2019: NWCOG Project THOR Broadband project Meet Me Center \$75K; 2020: Fiber Optics Connection from Muni Building to West Vail fire station (\$150K) ; 2021-2023: Repair, maintain & upgrade cabling/network Infrastructure \$50K

TOWN OF VAIL 2020 PROPOSED BUDGET								
SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE								
CAPITAL PROJECTS FUND								
								Cost Increase from Prior Year
								Newly Added Projects
								Shift in year
		2019						
		Amended	2020	2021	2022	2023	2024	
	Network upgrades	30,000	200,000	30,000	30,000	30,000	30,000	Computer network systems - replacement cycle every 3-5 years; 2020 Firewalls (\$60K), External Wireless System (\$50K), TOV Switches and Router Replacements/Upgrades (\$90K)
	Data Center (Computer Rooms)	2,273,043	30,000	30,000	30,000	30,000	30,000	2019: 2nd half of hyper-converged infrastructure (HCI) equipment \$750K, Data Center remodel at Station 3 \$1.2M, Cooling/UPS system upgrade for data center in Muni building \$128K; Re-appropriate \$40K to complete 1st phase of data center remodel **Additional request for funding coming at next meeting (May 21); \$200K 10% contingency; 2020-2024: Data Center Maintenance
	Data Center equipment replacement and generator	159,406	-	-	-	-	-	2019: Final bills to replace data center server infrastructure; upgrade and replace emergency generator to increase capacity
	Thermal Imaging Cameras	12,000	12,000	-	12,000	-	-	For the purchase of 3 cameras (2019,2020,2022) which will allow firefighters to see through areas of smoke, darkness, or heat barriers
	Broadband (THOR)	35,000	94,800	94,800	94,800	94,800	94,800	2019: \$35K for fiber from West Vail fire station to CDOT I-70 fiber connection for Project THOR; 2020-2024: annual broadband expenses, potential future revenues
	Phone System	45,077	-	-	-	-	-	2019: Final payment for phone system upgrade: (\$32.2K), normal replacement of Ipads, Iphones (\$13K)
	Bus Camera System	15,000	15,000	-	-	15,000	-	Installation of software and cameras in buses; 2019/20 annual capital maintenance of camera replacement, etc.
	Business Systems Replacement	172,334	120,000	30,000	-	30,000	-	2019: Re-appropriate for sales tax software (\$134K), and new bus scheduling software (\$8K); \$30K every other year for parking system upgrades; 2020: Energy Mgmt. Software (\$25K); Housing Database software (\$40K); HR Performance mgmt. system (\$55K)
	Total Technology	3,403,064	1,569,423	1,021,173	919,923	931,868	886,868	
	Public Safety							
	Public Safety System / Records Mgmt. System (RMS)	141,000	50,000	50,000	50,000	50,000	50,000	\$50K Annual capital maintenance of "County-wide "Computer Aided Dispatch/Records Mgmt. System"; includes patrol car and fire truck laptops and software used to push information to TOV and other agencies; TOV portion of annual Intergraph software maintenance; 2019: Police Department Records Mgmt. system SQL licensing (\$91K)
	Public Safety Equipment	72,643	58,831	-	-	-	-	2018: Replace existing headsets, vests, and helmets for 6 Police SOU members (\$20.5K), Upgrade mass casualty supplies in patrol cars (\$5.6K); DOLA grant for License plate readers for two vehicles (\$65.3K); Replacement of 40 body worn cameras (\$12K); 2019: Intel Sharing Platform (\$33K) covered by grant; Speed Signs (\$7.8K), Rifle noise suppressors (\$23.1K), pole camera (\$8.6K); 2020: \$26K bullet proof vests (8) for Special Ops Unit (SOU); \$5.8K replace handheld citation device with in car computer interface; \$4.6K for "Stop Stick" tire deflation devices for patrol cars; \$22.2K for an unmanned aircraft system (UAS), or drone with thermal detection for use by both police and fire. The cost also covers "pilot" training and maintenance
	Police patrol car cameras	56,635	-	-	-	-	-	2019: \$56.6K for new PD patrol car cameras (last replaced in 2013).
	Fire Safety Equipment	59,000	40,000	-	-	-	-	2019: Long Range acoustical device (\$50K), personal protective equipment dryer (\$9K); 2020: Wildland Personal Protection Equipment (PPE); Confined space equipment (\$15K)
	Extrication Equipment	4,626	-	-	-	-	-	2019: Re-appropriate for final bills
	Event Equipment	77,892	-	-	-	-	-	Event trailer and moveable barricades to provide barriers for vehicle entry into event areas
	Fire engine equipment	20,024	-	-	-	-	-	2019: Appropriate to complete purchases of necessary fire engine equipment to fully equip 4th fire engine; this will allow this vehicle to be used when other engines our being repaired or in an emergency
	Fire Station Alert System	-	198,000	-	-	-	-	2020: Fire Station Alerting System to improve response times. This system will work with the Dispatch system and the timing is being coordinated with Eagle River Fire
	Radio Equipment replacement/expansion	12,601	-	-	-	-	-	2019: Seven back-up radios for PW; 2018: Additional Radios for backup radios and crew expansion; related yearly County fees (\$10K) included in HEF; Previously \$693K budgeted in 2014 for replacement of approximately 59 radios for PW, PD and Fire. Adjusted to only include radios purchased over 12 years ago (in 2008 the town replaced a number of radios; these will not be replaced until 2018)
	Fire Truck Replacement	-	-	880,000	1,700,000	400,000	-	2021: Replacement of Engine I purchased in 2011; 2022: Replacement of Ladder truck (aerial apparatus) purchased in 2000; 2023: Type 3 Truck (heavy wildland engine)
	Total Public Safety	444,421	346,831	930,000	1,750,000	450,000	50,000	

TOWN OF VAIL 2020 PROPOSED BUDGET								
SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE								
CAPITAL PROJECTS FUND								
								Cost Increase from Prior Year
								Newly Added Projects
								Shift in year
		2019						
		Amended	2020	2021	2022	2023	2024	
	<u>Community and Guest Service</u>							
	Energy Enhancements	73,847	-	-	-	-	-	2019: Electric car charges at various town locations (\$73.8K)
	Pedestrian Safety Enhancements	1,479,116	-	-	-	-	-	2019: Replace 40+ year old overhead lighting for Main Vail roundabouts and West Vail Roundabouts (approved by council on 7/5/16); project includes underground electrical enhancements for lighting
	Civic Area Redevelopment	100,000	1,000,000				-	2019: Preliminary design plans to vet broader master plan concepts; 2020 Placeholder to explore outcomes of the Civic Center Master Plan such as feasibility studies / design
	Sale of Property	18,000	-	-	-	-	-	Closing costs for sale of two properties (VVI Phase V Unit 2 and Chamonix Parcel D/E); plus some administrative costs to bringing Parcel D/E through the PEC process to subdivide and update zoning
	Underground Utility improvements	696,675	-	-	-	-	-	2019: \$50K for undergrounding electric between Glen Lyon office building and Liftside- see reimbursement above; \$71K for CDOT project at I-70 underpass; \$2.1M for Big Horn Rd and Intermountain Eastern portion projects to be completed in 2018 using Community Enhancement Funds (\$1.1M reimbursement from the Holy Cross enhancement funds)
	Guest Services Enhancements/Wayfinding	225,900	-	-	-	150,000	-	2019: \$225.9K for new street signs and accompanying light poles town-wide
	Rockfall Mitigation near Timber Ridge	400,000	-	-	-	-	-	2019: Rock fall mitigation near Timber Ridge
	Vehicle Expansion	115,100	85,000	-	-	-	-	2020: 2 commander vehicles (\$80K); Trailer for event cattle guards (\$5K);
	Total Community and Guest Service	3,108,638	1,085,000	-	-	150,000	-	
								30,435,545.00
	Total Expenditures	29,559,843	26,896,754	21,554,773	7,439,523	15,686,968	9,561,468	
	Other Financing Sources (Uses)							
	Transfer from Vail Reinvestment Authority	3,848,281	2,550,000	3,650,000	50,000	1,550,000	1,550,000	2019: \$3.0M Red Sandstone; 2023-2024: Lionshead streetscape improvements (\$1.5M)
	Transfer to Housing Fund	(2,500,000)	(2,500,000)	(2,500,000)	(2,500,000)	(2,500,000)	(2,500,000)	Transfer to Housing Fund; 1.5M per year
	Revenue Over (Under) Expenditures	(12,550,069)	(10,476,588)	(4,886,568)	4,329,231	(2,004,239)	4,394,039	
	Beginning Fund Balance	33,048,422	20,498,352	10,021,765	5,135,197	9,464,428	7,460,189	
	Ending Fund Balance	20,498,352	10,021,765	5,135,197	9,464,428	7,460,189	11,854,228	

TOWN OF VAIL PROPOSED 2020 BUDGET
SUMMARY OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
HOUSING FUND

	2019					
	Amended	2020	2021	2022	2023	2024
Revenue						
Housing Fee in Lieu Annual Collections	-	-	-	-	-	-
Capital Projects Funding - New	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000
Total Revenue	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000
Expenditures						
InDEED Program (H-1)	3,340,274	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000
Solar Vail Housing Development	4,225,000	-	-	-	-	-
Buy Down Housing	247,428	-	-	-	-	-
Total Expenditures	7,812,702	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000
Operating Income	(5,312,702)	-	-	-	-	-
Beginning Fund Balance	5,312,702	-	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

	TOWN OF VAIL 2020 BUDGET							
	SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE							
	REAL ESTATE TRANSFER TAX							
								Cost Increase from Prior Year
								Newly Added Projects
								Shift in year
		2019						
		Amended	2020	2021	2022	2023	2024	
	Revenue							
	Real Estate Transfer Tax	\$ 6,300,000	\$ 6,300,000	\$ 6,426,000	\$ 6,554,500	\$ 6,685,600	\$ 6,819,300	2020: flat with 2019 budget and 17.6% decrease from 2018
	Golf Course Lease	166,650	168,317	170,000	171,700	173,417	175,151	Annual lease payment from Vail Recreation District; annual increase will be based on CPI; New rate effective 2020 with lease signed in 2019; Rent income funds the "Recreation Enhancement Account" below
	Intergovernmental Revenue	1,568,398	20,000	20,000	20,000	20,000	20,000	2019: \$300K Eagle County reimbursement for Lupine open space parcel; \$5K grant for curbside recycling programs- See corresponding expenditure below; \$24.3K reimbursement from ERWS for the Dowd Junction retaining wall- See corresponding expenditure below; \$30K Fishing is fun grant (carryforward from 2018); \$39K GoCo grant (carryforward from 2018); \$150K reimbursement from ERWSC and \$1M from Eagle County for restabilization of Down Junction; \$20K lottery proceeds
	Donations	219,400	-	-	-	-	-	2019: \$169.4K community funding for the Seibert Memorial- See corresponding expenditure below; \$50K revenue recognition from East West Partners for Ford Park art space- See corresponding expenditure below
	Recreation Amenity Fees	10,000	10,000	10,000	10,000	10,000	10,000	
	Earnings on Investments and Other	43,991	100,849	15,116	6,879	16,591	19,582	2019:\$32K Reimbursement from bag fee collections for Clean-Up Day and America Recycles Day. 2020: 1.8% rate assumed; \$32K bag fee reimbursement for Clean-Up Day and America Recycles Day
	Total Revenue	8,308,439	6,599,166	6,641,116	6,763,079	6,905,608	7,044,032	
	Expenditures							
	Management Fee to General Fund (5%)	315,000	315,000	321,300	327,725	334,280	340,965	5% of RETT Collections - fee remitted to the General Fund for administration
	Wildland							
	Forest Health Management	309,249	298,733	304,690	310,750	317,000	323,300	Operating budget for Wildland Fire crew; 2019 Added .5 FTE for wildland lead; Extra month of wildland crew to facilitate bighorn sheet habitat improvement project (\$12.9K)
	Intermountain Fuels Reduction	42,442	-	-	-	-	-	2019: Intermountain Fuels Project \$42.4K
	Wildland Fire Shelter	-	-	-	-	-	17,500	2024: To purchase a wildland shelter safety device
	Total Wildland	351,691	298,733	304,690	310,750	317,000	340,800	
	Parks							
	Annual Park and Landscape Maintenance	1,760,030	1,816,014	1,823,307	1,867,194	1,912,815	1,959,805	Ongoing path, park and open space maintenance, project mgmt.; Town Trail Host volunteer program (\$16,000), “Clean-up after your K-9” media campaign (\$2,000), and a planning effort with the USFS to generate long-term solutions (\$30,000). 2020 includes \$43K for replacement of 27 year old large flower containers
	Park / Playground Capital Maintenance	135,000	125,000	125,000	125,000	125,000	125,000	Annual maintenance items include projects such as playground surface refurbishing, replacing bear-proof trash cans, painting/staining of play structures, picnic shelter additions/repairs, and fence maintenance; 2019 includes \$10K to replace and add additional drinking fountains and bottle filling stations at Vail parks
	Rec. Path Capital Maint	85,000	140,000	85,000	85,000	85,000	85,000	Capital maintenance of the town's recreation path system; 2020: includes \$50K replacement of wood slats on Nature Center/Ford Park bridge
	Tree Maintenance	65,000	65,000	66,300	67,600	69,000	70,400	On going pest control, tree removal and replacements in stream tract, open space, and park areas
	Street Furniture Replacement	97,334	120,000	85,000	85,000	85,000	85,000	2019 includes pedestrian bridge inspection report (\$25K), additional benches in Vail Village and bike racks (\$7.3K); Annual replacement or capital repairs, benches, recycling and bike racks; 2020 includes contract to assess pedestrian bridge (\$15K); Additional 12 space bike racks near Amphitheater restroom/concessions building, school house and fields/concessions (\$30K)
	Ford Park: Softball Weather Shelter	645,000	-	-	-	-	-	2019: Shelter at the Ford Park softball fields to provide weather and lighting protection for spectators and players (\$645K); Add'l \$60K requested for contingency only
	Ford Park Landscape Enhancement: Parking Lot / Sport Central Portal	67,000	-	-	-	-	-	2019: DRB req'd parking lot plantings and landscape enhancements at Central Portal
	Pilot Project to reduce turf grass	30,000	-	-	-	-	-	2019: Turf grass reduction project at Buffehr Creek. This project will be a pilot example of ways to reduce turf grass in areas across town resulting in water and maintenance savings
	Covered Bridge Pocket Park Rehabilitation	87,000	-	-	-	-	-	2019: Streambank stabilization, riparian enhancements, walking surface replacement
	Stephens Park Safety Improvements	300,000	-	-	-	-	-	2019: Access improvements to include extended sidewalk, new stairs and other site improvements; playground was built in 1990's
	Ford Park Improvements & Fields	60,000	-	-	-	-	-	2019: Re-appropriate a portion of remaining funds to complete Ford Park landscaping improvements
	Vail Transit Center Landscape	107,133	-	-	-	-	-	2019: Completion of landscaping at Vail transit center to coincide with construction of additional bus lane at Vail TRC
	Ford Park Portal Improvements	2,540	-	-	-	-	-	2019:Final bills for improvements to Ford Park entry points (\$2.5K)
	Sunbird Park Fountain Repairs		120,000	-	-	-	-	2020: Repairs to fountain feature; requires excavation to get to leaking pipe; currently unable to run main center fountain

	TOWN OF VAIL 2020 BUDGET							
	SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE							
	REAL ESTATE TRANSFER TAX							
								Cost Increase from Prior Year
								Newly Added Projects
								Shift in year
		2019						
		Amended	2020	2021	2022	2023	2024	
	Ford Park Enhancement: Priority 3 Landscape area	-	75,000	-	-	-	-	2020: Landscape playground/basketball berm, softball area, frontage rd. & east berms, below tennis courts
	Ford Park: Synthetic Turf Replacements	-	-	-	-	410,000	-	2023: Scheduled replacement of synthetic turf based on 7 year life expectancy
	Athletic Field ADA Walkway	-	-	326,000	-	-	-	2020: Construction of ADA compliant walkway between parking lot and Vail Valley Drive (coincides with Nature Center project)
	Ford Park: Parking lot entry reconfiguration	-	-	400,000	-	-	-	2022: Parking lot reconfiguration to improve turning and queuing characteristics of the parking lot entry; Moved forward from 2023 budget due to safety concerns and operational efficiency
	Red Sandstone Park Picnic Shelter	-	-	50,000	-	-	-	2021: Modest 12'x12' shelter near volleyball court
	Buffehr Creek Park Safety Improvements	-	-	-	240,000	-	-	2022: Replacement 20-yr old "catalog" playground equipment with custom build
	Buffehr Creek Park picnic shelter	-	-	-	60,000	-	-	2022: 15'x 25' shelter at existing picnic area
	Ellefson Park Safety Improvements	-	-	-	-	300,000	-	2023: Replacement 10-yr old "catalog" playground equipment with custom build
	Total Parks	3,441,037	2,461,014	2,960,607	2,529,794	2,986,815	2,325,205	
	Rec Paths and Trails							
	Vail Valley Drive Path Extension: Ford Park to Ptarmigan	400,000	-	-	-	-	-	2019: Extension of Vail Valley Drive path to ease congestion and enhance pedestrian safety
	Vail Valley Drive Path Extension: Ptarmigan West to GC Mtn Building	400,000	-	-	-	-	-	2019: Extension of Vail Valley Drive path to ease congestion and enhance pedestrian safety
	Gore Valley Trail Bridge Replacement	300,000	-	-	-	-	-	2019: Reconstruction of south bridge abutment due to significant scour and replacement of bridge structure
	Gore Valley Trail Realignment	50,000	-	600,000	-	-	-	2019: Design feasibility study for Gore Valley Trail Realignment at Lionshead gondola (\$50K) 2021: Construction to realign Gore Valley Trail- cost share with Vail Resorts
	East Vail Interchange Improvements	793,554	-	-	-	-	-	2019: Continuation of landscaping design and construction of the interchange
	Dowd Junction repairs and improvements	2,148,633	-	-	-	-	-	2019: Re-stabilization of Dowd Junction path (\$2.15M); Includes \$24.3K reimbursement from ERWS for the Dowd Junction retaining wall- See corresponding reimbursement above; Repairs to culverts, drainage, and preventative improvements; project in cooperation with Eagle River Water and Sand (ERWSC); \$150K reimbursement from ERWSC and \$1M reimbursement from Eagle County
	Gore Valley Trail Reconstruction (Conoco to Donovan)	25,000	-	-	-	-	-	2019: Complete Gore Valley Trail Reconstruction between W. Vail Conoco and Donovan Pavilion includes revegetation along West trail near Donovan Pavilion
	East Vail Interchange Trailhead parking lot expansion	-	-	-	75,000	-	-	2022: Expanded parking lot at East Vail Interchange trailhead
	North Recreation Path- Sun Vail to Pedestrian Bridge	235,000	-	-	-	-	-	2019: \$235K for North Recreation Bike Path reconstruction on North Frontage road between Sun Vail and the pedestrian Bridge to coincide with the Red Sandstone parking garage project
	Total Rec Paths and Trails	4,352,187	-	600,000	75,000	-	-	
	Recreational Facilities							
	Nature Center Operations	90,000	90,000	90,000	90,000	90,000	90,000	Nature Center operating costs including \$75K Walking Mountains contract and \$15K for maintenance and utilities
	Nature Center Capital Maintenance	-	145,292	5,165	38,690	-	8,064	2020: Wood siding and trim (\$9.5K), window replacement (\$10.3K), exterior door repairs (\$7.6K); steep slope roofing replacement (\$27.5K); signage (\$17.2K), paths and walkways (\$6.9K), timber stairway (\$12.2K), shade structure reconstruction (\$36.0K), 2021: replace benches and chairs (\$5.2K), wood siding and trim repairs (\$11.4K), open rail fencing replacement (\$13.4K);2024: path and walkway repairs (\$8.1K)
	Nature Center Redevelopment	433,950	-	-	-	-	-	2019: \$434K Design new Nature Center Remodel/Structure
	Golf Clubhouse & Nordic Center	52,935	-	-	-	-	-	2019: Final art purchases for Clubhouse and Nordic Center; art budget was 1% of original project budget
	Library Landscape and reading area	-	-	-	100,000	-	-	2022: Exterior landscaping and site work enhancements for an outdoor reading area
	Total Recreational Facilities	576,885	235,292	95,165	228,690	90,000	98,064	
	Environmental							
	Environmental Sustainability	433,246	523,736	531,592	539,566	547,659	555,874	Annual operating expenditures for Environmental department (4 FTEs); includes \$40K for Clean up day, professional dues to organizations such as CC4CA, Climate Action Collaborative, etc. 2020 Energy Coordinator FTE requested
	Recycling and Waste Reduction Programs	179,544	152,500	122,500	122,500	122,500	122,500	2020: Love Vail website improvement (\$30K); Annual expenditures: Green Team (\$2.5K); Eagle County recycling hauls (reimbursed) (\$25K); Zero Hero recycling at events (\$25K); Actively Green contract (\$40K); Recycling compliance, education, public art and compost pilot (\$30K)
	Ecosystem Health	147,500	233,500	73,500	73,500	73,500	73,500	2019: Wildlife habitat program (NEPA study, field work) (\$70K); 2020: Annual wildlife forum (\$2.5K); CC4CA Retreat - host community (\$3K); Sustainable Destination contract (\$30K); Trees for Vail \$5K; Strategic Plan completion and phase I rollout (\$10K); Biodiversity study as outcome of open lands plan (\$50K); Forest Ranger program (\$33K); wildlife habitat improvements (\$100K)
	Energy & Transportation	104,500	72,500	47,500	47,500	47,500	47,500	2020: E-bike pilot program research (\$25K); Annual expenditures: Energy Smart Colorado partnership contract (\$40K); Sole Power coordination (\$7.5K);

	TOWN OF VAIL 2020 BUDGET							
	SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE							
	REAL ESTATE TRANSFER TAX							
								Cost Increase from Prior Year
								Newly Added Projects
								Shift in year
		2019						
		Amended	2020	2021	2022	2023	2024	
	Streamtract Education/Mitigation	80,061	50,000	50,000	50,000	50,000	50,000	2019: Includes water quality and streamtract education, outreach, signage and marketing; private streambank funding; 2020-2021: Ongoing streamtract education programming such as "Lunch with Locals", landscape workshops, City Nature Challenge and storm drain art
	Water Quality Infrastructure	3,477,167	1,000,000	1,000,000	-	-	-	2019: Continuation of water quality improvement to Gore Creek; Stormwater site specific water and water quality construction projects as part of "Restore the Gore" includes \$135K for water mitigation roof runoff grant at PW; ; Savings of \$3M is expected in 2019. These savings are reflected in the 2019 amended total expenditures in order to reflect a current projected fund balance ; 2019-2021 funds to continue water quality improvement to Gore Creek; Stormwater site specific water and water quality construction projects as part of "Restore the Gore"
	Streambank Mitigation	648,336	400,000	300,000	100,000	-	-	2019-2021 Continuation of Riparian Site specific construction projects for Water Quality Strategic Action Plan (\$648.3K) includes 2018 grant awards continued in 2019 for GoCo grant (\$39K) and Fishing is Fun grant (\$30K)- See carryforward of grant revenue above
	East Vail Water Quality TAPS	90,263	-	-	-	-	-	2019: Completion of East Vail Water Quality Improvements; \$700K CDOT TAP grant funding was received in 2018 to offset costs
	Gore Creek Interpretive Signage	75,000	81,000	-	-	-	-	2019: Phase I of Gore Creek Interpretive signage (design); 2020: Phase II of Gore Creek Interpretive Signage includes installation of "story stations" and interpretive picnic table tops.
	PW Solar Project	-	1,100,000	-	-	-	-	2020: Installation of solar panels at Public Works Shops
	Open Space Land Acquisition	650,000	250,000	250,000	250,000	250,000	250,000	2019: \$600K purchase of Lupine parcel with Eagle County- see corresponding reimbursement above; \$50K for open space surveys/studies; 2019/2023 \$250K annual set aside for purchase of open space
	Total Enviromental	5,885,617	3,863,236	2,375,092	1,183,066	1,091,159	1,099,374	
	Art							
	Public Art - Operating	123,456	130,771	133,386	136,054	138,775	141,551	Art in Public Places programming and operations
	Public Art - General program / art	597,798	60,000	60,000	60,000	60,000	60,000	To purchase sculptures, artwork, art programs and events; remainder is re-appropriated each year to accumulate enough funds.
	Public Art - Winterfest	48,085	30,000	30,000	30,000	30,000	30,000	Winterfest \$30K per year
	Seibert Memorial Statue	300,000	-	-	-	-	-	2019: Pete Seibert Memorial statue- See corresponding community reimbursement above
	Art Space	50,000	-	-	-	-	-	2019: Design phase for Ford Park art space- see corresponding donation from East West above
	Total Art	1,119,339	220,771	223,386	226,054	228,775	231,551	
	Contributions							
	Betty Ford Alpine Garden Support	69,700	71,094	72,516	73,966	75,446	76,954	Annual operating support of the Betty Ford Alpine Gardens; annual increase to follow town's general operating annual increase
	Eagle River Watershed Support	42,000	40,000	40,800	41,616	42,448	43,297	Annual support of the Eagle River Watershed Council programs
	Adopt A Trail	5,000	5,100	-	-	-	-	Adopt A Trail Council Contribution for trails in or bordering the Town
	Total Contributions	116,700	116,194	113,316	115,582	117,894	120,252	
	VRD-Managed Facility Projects							
	Recreation Enhancement Account	373,348	168,317	170,000	171,700	173,417	175,151	2019: Annual rent paid by Vail Recreation District; to be re-invested in asset maintenance (\$141,604), Transfer \$240K to golf course other
	Golf Clubhouse	65,000	-	20,260	-	-	12,751	2019: Wood trim repairs (\$40K), AC and catering kitchen improvements (\$30K); 2022: Wood Trim repairs (\$20.2K); 2024: Roof maintenance (\$12.8K)
	Athletic Field Restroom/Storage Building	-	-	-	-	1,000,000		2023: Placeholder for the replacement of existing restroom/concession with new 2000 sq. ft. restroom/storage building
	Golf Course - Other	687,792	494,636	135,482	41,273	31,295	2,484	2019: \$511K for reconstruction of the golf maintenance buildings, improvements to the 14th and 15th hole bridges. and parking drainage improvements. Parking lot asphalt repairs (\$10K), repair asphalt at maintenance building (\$3K), replace roof on maintenance building (\$161.2K), replace wood trim at maintenance building (\$2.7K); 2020: chain link-netting hybrid safety fence (\$230K); complete asphalt repairs (\$75K); repair wood trim on maintenance building (\$25.8K), privacy fence repairs(\$2.2K), replace roof (\$161.2K) ; 2021:course streambank restoration (\$73.8K), maintenance building, HVAC unit (\$17.7K), maintenance building heater (\$8.9K), maint. building furnace (\$9.8M); 2022: VRD shared cost for 1st hole Timber Path planking (\$38.0K), asphalt repairs (\$3.3K); 2023: Clubhouse walkways(\$12.4K); Clubhouse drain pans (\$18.9K); 2024: Maintenance privacy repairs (\$2.5K)

TOWN OF VAIL 2020 BUDGET								
SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE								
REAL ESTATE TRANSFER TAX								
								Cost Increase from Prior Year
								Newly Added Projects
								Shift in year
		2019						
		Amended	2020	2021	2022	2023	2024	
	Dobson Ice Arena	211,443	-	486,861	-	53,862	16,127	2019: Complete pavers and concrete slab replacement (\$54K); rock wall repair (\$10.5K); roof snow removal contract (\$44K); Repair exterior doors (\$96K), window repairs (\$7K); 2020: Projects delayed to 2021 for results of Civic Center master plan; 2021: Changing Rooms (\$78.8), windows replacement (\$74.3), heat pumps (\$6.3K), restroom remodel (\$78.7K), rebuild of electrical system (\$144.2K), boiler room upgrades (\$55K), steel gate (\$14.3K), exterior lighting (\$22.9), exterior wood trim (\$9.3K); Repairs to exterior doors (\$5.5K); exhaust stack repairs (\$2.9K); 2023: grading and drainage repairs (\$9.3K), rockwall repair (\$15K), brick paver repairs (\$16.9K), central air upgrades (\$12.5K); 2024: Wood trim repairs (\$10.4), chemical feed system repairs (\$5.6K)
	Ford Park / Tennis Center Improvements	72,000	91,467	-	-	53,862	-	2019: Complete replace gutters (\$10.0K), Stain wood siding of concessions (\$6.0K) and restrooms (\$6.0K), restroom remodel (50K); 2020: Repair exterior doors (\$9.6K); replace furnace, hot water tank, baseboards (\$47.8K), replace windows (\$24K); Pickleball Feasibility Study (\$10K); 2022: Replace wood siding and trim (\$4.5K), exterior siding of restrooms and concessions replacement (\$15.2K); 2023: Clubhouse grading and drainage maintenance (\$15.6K),
	Athletic Fields	6,000	-	11,659	123,510	-	8,708	2019: Seal coat and crack fill in parking lot (\$6K); 2021: Coat exterior gypsum board (\$3.7K), Repaved parking lot (\$8K), 2022: Grading and drainage repairs (\$136.9K), paint wood trim (\$4.5K), paint wood structure (\$6.8K); 2024: Asphalt parking lot repairs (\$8.7K)
	Gymnastics Center	60,000	-	-	42,564	-	-	2019: Installation of cooling system in 2018 (\$60K); 2022: Restroom remodel (\$42.6K)
	Total VRD-Managed Facility Projects	1,475,583	754,419	824,262	379,046	1,312,435	215,221	
	Total Expenditures	17,634,039	8,264,660	7,817,818	5,375,709	6,478,359	4,771,432	
	Revenue Over (Under) Expenditures	(9,325,600)	(1,665,494)	(1,176,702)	1,387,370	427,249	2,272,600	
	Beginning Fund Balance	13,150,550	3,824,951	2,159,456	982,755	2,370,125	2,797,374	
	Ending Fund Balance	\$ 3,824,951	\$ 2,159,456	\$ 982,755	\$ 2,370,125	\$ 2,797,374	\$ 5,069,974	

UNFUNDED

Costs are estimates

	Eligible for funding from			Description
	VRA	RETT	Capital Projects Fund	
West Vail Master Plan Projects				Master plan is included in 2019/20 budgets; Any resulting projects or partnerships not funded
Municipal Building Remodel			25,000,000	
Civic Area Plan Implementation				A variety of funding & financing mechanisms are available depending on projects identified
Main Vail Round-about Major Reconstruction			3,600,000	Recent paving and I-70 Underpass project will extend the life of current roundabouts
West Vail Round-about Major Reconstruction			1,000,000	Recent paving and I-70 Underpass project will extend the life of current roundabouts
Road Reconstruction			1,100,000	Major improvements to various Vail roads that are reaching end of life (25-35 years) and possible expansion of cul-de-sacs
Phase II of Timber Ridge redevelopment				TROC Board developing RFQ process for 2019
Timber Ridge Transit Stop Improvements			2,000,000	Transit Stop Improvements to coincide with Timber Ridge Phase II Redevelopment
Bufhehr Creek Turn Lane			1,450,000	Turn Lane at Buffehr Creek to coincide with Marriott Residence Inn; This turn lane different from the one to be put in by Marriott; project was originally scheduled for 2019 and delayed to 2021 to coincide with the Marriott construction
Community Ice Skating				Outdoor community ice at some of Vail parks such as Donovan
PW Housing			6,000,000	Employee housing at Public Works site
Future stages of PW Shops Master Plan				
LionsHead Parking Structure East Entry Improvements	3,600,000			Does not add spaces, but brings remainder of structure up to standards of new transit center and current codes; enhances guest experience; includes heated stairways on east side- will not be funded until the Civic Area Plan is complete
Electronic Directories in Villages				Information and wayfinding Kiosks in Lionshead and Vail Village - (may be proposed in 2020)
Electronic car charging stations in parking structures				High powered charging stations in the parking structures - costs and grants being researched
Historical/ Cultural Heritage				Funding to enhance and promote Vail cultural and historical vitality, education, economic developments; No projects identified as yet
Dobson Skylights				Upgrades or removal of Dobson Skylights pending the Civic Area Plan
Facility Safety Improvements				Building improvements to provide and enhance employees with a safe work environment
Ford Park: Artist Residence Cottage		472,000		
Nature Center		4,000,000		Renovation of existing original farm house into AIPP artist residence studio space; \$50K from East West Per Council August 6, 2019; wait to allocate budget dollars until additional public engagement and design
Nugget Lane Bridge			1,400,000	Per Council August 6, 2019; wait to allocate budget dollars
Funding Resource Options:				
Projected Fund Balance by end of 2023:	12,679,839	2,807,585	7,541,033	

Marketing Fund**\$2.8 MILLION**

Marketing Fund revenue is generated through the collection of annual business license fees. Budgeted revenue for 2020 of \$325,000 is an increase of 18% from the original 2019 budget and consistent with 2019 year to date collections. Along with \$2.5 million in transfer from the General Fund, the Marketing Fund expenditures will be used toward event funding including the Commission on Special Events, Education and Enrichment, Signature Events, and Destination Events. Total expenditures are proposed at \$2.8 million.

Heavy Equipment Fund**\$3.8 MILLION**

This is an internal services fund that manages the maintenance and repair of town vehicles and equipment and the purchase of replacement vehicles other than buses and fire trucks. Costs are charged back to the departments based on their use of the vehicles and equipment. The Heavy Equipment Fund (HEF) includes \$1,002,765 to purchase various replacement vehicles and equipment in 2020. The vehicles are scheduled to be replaced at determined intervals. Funding for the HEF consists of charges to departments using the equipment and sales or trade-ins of old equipment. The HEF is projected to have a fund balance of \$1.6 million at the end of 2020.

Health Insurance Fund**\$5.6 MILLION**

This is an internal services fund that manages the town's health insurance plans. Costs are charged back to the town departments and employees through payroll deductions. The town is self-insured and has stop-loss coverage from an outside insurer to protect against significant claims. For 2020, premiums and fees are estimated to only increase by 5% from 2019 budget. Staff will manage the impact in three ways: through an increase to employee monthly premiums, an increase in benefits charged to town departments and an appropriate amount of Health Insurance Fund reserves if needed. Projected fund balance is \$3.3 million for the end of 2020.

Dispatch Services Fund**\$2.8 MILLION**

This is an enterprise fund that manages county-wide 911 emergency services. Besides providing dispatch services for the Town of Vail's public safety departments, the town provides dispatch services for 11 other agencies in the lower Eagle Valley. The majority of revenue is received from outside agencies, with the Town of Vail cost share of \$661,194 for 2020. The 2020 proposed Dispatch Services Fund reflects a surplus of \$101,150 resulting in a fund balance of \$1.4 million.

Timber Ridge Enterprise Fund**\$1.6 MILLION**

The 10 acre property at Timber Ridge is owned by the town, with the eastern half of the property under a ground lease to Lion's Ridge Apartment Homes with no lease payment for ten years. The Timber Ridge Enterprise Fund includes only the operating budget for the western half of the property (96 units, with 54 units under master lease to Vail Resorts). The 2020 proposed budget reflects a surplus of \$289,089 after payment of all operating expenses, principal and interest due to the capital projects fund, and \$321,192 set aside for capital projects. Capital projects include bathroom and kitchen renovations that were carryovers from the work started in prior years and \$50,000 in funding for a site feasibility study for future redevelopment. Annual rent will increase 5% upon lease renewals. Timber Ridge is projected to have a fund balance of \$1.8 million at the end of 2020.

TOWN OF VAIL 2020 PROPOSED BUDGET
SUMMARY OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
VAIL MARKETING & SPECIAL EVENTS FUND

	2018 Actual	2019 Original	2019 Amended	2020 Budget
Revenue				
Business Licenses	\$ 337,602	\$ 275,000	\$ 275,000	\$ 325,000
Transfer in from General Fund	2,186,120	2,357,788	2,407,788	2,551,211
Earnings on Investments	4,718	3,000	3,000	3,000
Total Revenue	2,528,440	2,635,788	2,685,788	2,879,211
Expenditures				
Commission on Special Events (CSE)	850,990	893,648	893,648	893,648
Education & Enrichment	151,500	151,500	151,500	154,530
Signature Events:				
Bravo!	289,661	289,661	289,661	296,934
Vail Jazz Festival	74,902	74,902	74,902	76,400
Vail Valley Foundation - Mountain Games				75,000
Vail Valley Foundation - Hot Summer Nights	27,500	27,500	27,500	28,050
Vail Valley Foundation - Dance Festival	53,562	53,562	53,562	54,633
Vail Valley Foundation - Colorado Classic	110,000	-	-	-
Burton US Open	490,000	490,000	490,000	490,000
Fireworks	33,810	52,015	70,220	52,015
Destination Events:				
Snow Days	300,000	300,000	300,000	300,000
Spring Back to Vail	130,000	300,000	300,000	300,000
Other Event Funding:				
Global Solutions Forum	-	-	50,000	-
Vail Skating Event	20,000	-	-	-
Thanksgiving	-	-	-	155,000
Collection Fee - General Fund	16,880	13,750	13,750	16,250
Total Expenditures	2,548,805	2,646,538	2,714,743	2,892,461
Revenue Over (Under) Expenditures	(20,365)	(10,750)	(28,955)	(13,250)
Beginning Fund Balance	323,607	220,107	303,243	274,288
Ending Fund Balance	\$ 303,243	\$ 209,357	\$ 274,288	\$ 261,038

TOWN OF VAIL 2020 PROPOSED BUDGET
SUMMARY OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
HEAVY EQUIPMENT FUND

	2018 Actual	2019 Budget	2019 Amended	Proposed 2020 Budget
Revenue				
Town of Vail Interagency Charge	\$ 3,095,958	\$ 3,350,058	\$ 3,350,058	\$ 3,535,384
Insurance Reimbursements & Other	29,862	10,000	10,000	10,000
Earnings on Investments	20,568	7,900	7,900	7,900
Equipment Sales and Trade-ins	99,015	189,170	189,170	154,563
Total Revenue	3,245,402	3,557,128	3,557,128	3,707,847
Expenditures				
Salaries & Benefits	1,101,076	1,173,804	1,173,804	1,168,085
Operating, Maintenance & Contracts	1,309,791	1,598,685	1,598,685	1,624,769
Capital Outlay	733,115	937,800	958,445	1,002,765
Total Expenditures	3,143,982	3,710,289	3,730,934	3,795,619
Revenue Over (Under) Expenditures	101,421	(153,161)	(173,806)	(87,772)
Beginning Fund Balance	1,854,998	1,655,305	1,956,419	1,782,613
Ending Fund Balance	\$ 1,956,419	\$ 1,502,144	\$ 1,782,613	\$ 1,694,841

TOWN OF VAIL 2020 BUDGET
SUMMARY OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
HEALTH INSURANCE FUND

	2018 Actual	2019 Budget	Proposed 2020 Budget
Revenue			
Town of Vail Interagency Charge - Premiums	\$ 3,950,000	\$ 4,450,000	\$ 4,670,000
Employee Contributions	773,461	715,000	809,500
Insurer Proceeds	-	20,000	20,000
Earnings on Investments	45,396	25,000	30,000
Total Revenue	4,768,857	5,210,000	5,529,500
Expenditures			
Health Insurance Premiums	889,778	1,139,857	1,152,909
HC Reform Fee	-	20,500	20,500
Claims Paid	3,961,664	4,282,775	4,408,760
Professional Fees	20,594	20,000	20,000
Total Expenditures	4,872,036	5,463,132	5,602,169
Revenue Over (Under) Expenditures	(103,179)	(253,132)	(72,669)
Beginning Fund Balance	3,449,658	3,594,867	3,341,735
Ending Fund Balance	\$ 3,346,480	\$ 3,341,735	\$ 3,269,066

TOWN OF VAIL 2020 PROPOSED BUDGET
SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
DISPATCH SERVICES FUND

	2018 Actual	2019 Original	2019 Amended	Proposed 2020 Budget
Revenue				
E911 Board Revenue	\$ 778,562	\$ 803,953	\$ 803,953	\$ 845,030
Interagency Charges	1,277,282	1,354,077	1,354,077	1,329,952
Other State Revenues	403,000	-	-	-
Other County Revenues	12,360	-	-	-
Town of Vail Interagency Charge	659,608	669,590	669,590	661,194
Earnings on Investments	22,678	6,168	6,168	10,000
Other	1,262	-	-	-
Total Revenue	3,154,753	2,833,788	2,833,788	2,846,176
Expenditures				
Salaries & Benefits	1,960,106	2,206,730	2,206,730	2,248,023
Operating, Maintenance & Contracts	468,264	533,884	533,884	497,003
Capital Outlay	432,221	-	181,080	-
Total Expenditures	2,860,590	2,740,614	2,921,694	2,745,026
Revenue Over (Under) Expenditures	294,163	93,174	(87,906)	101,150
Beginning Fund Balance	1,138,864	870,094	1,433,027	1,345,121
Ending Fund Balance	\$ 1,433,027	\$ 963,268	\$ 1,345,121	\$ 1,446,271

TOWN OF VAIL 2020 PROPOSED BUDGET
SUMMARY OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
TIMBER RIDGE FUND

	2018 Actual	2019 Original	2019 Amended	Proposed 2020 Budget
Revenue				
Rental Income	1,452,310	1,570,272	1,570,272	1,595,250
Other Income	12,906	19,346	19,346	19,034
Total Revenue	1,465,216	1,589,618	1,589,618	1,614,284
Expenditures				
Operating, Maintenance & Contracts	514,238	524,144	524,144	529,740
Capital Outlay	79,991	280,701	481,411	321,192
Total Expenditures	594,229	804,845	1,005,555	850,932
Operating Income	870,987	784,773	584,063	763,352
Non-operating Revenues (Expenses)				
Interest on Investments	12,008	12,000	12,000	12,000
Loan Principal Repayment to Capital Projects Fund	(367,196)	(372,704)	(372,704)	(378,294)
Interest Payment to Capital Projects Fund	(122,221)	(116,638)	(116,638)	(110,969)
	(477,409)	(477,342)	(477,342)	(477,263)
Revenue Over (Under) Expenditures	393,578	307,431	106,721	286,089
Beginning Fund Balance	1,030,676	1,209,806	1,424,254	1,530,975
Ending Fund Balance	\$ 1,424,254	\$ 1,517,237	\$ 1,530,975	\$ 1,817,064

**ORDINANCE NO. 13
SERIES OF 2019**

**ANNUAL APPROPRIATION ORDINANCE: ADOPTING A BUDGET AND FINANCIAL
PLAN AND MAKING APPROPRIATIONS TO PAY THE COSTS, EXPENSES, AND
LIABILITIES OF THE TOWN OF VAIL, COLORADO, FOR ITS FISCAL YEAR
JANUARY 1, 2020 THROUGH DECEMBER 31, 2020**

WHEREAS, in accordance with Article IX of the Charter of the Town of Vail, Colorado, the Town Manager prepared and submitted to the Town Council a proposed long-range capital program for the Town and a proposed budget and financial plan for all Town funds and activities for the fiscal year; and

WHEREAS, it is necessary for the Town Council to adopt a budget and financial plan for the 2020 fiscal year, to make appropriations for the amounts specified in the budget; and

NOW, THEREFORE, be it ordained by the Town Council of the Town of Vail, Colorado, that:

1. The procedures prescribed in Article IX of the Charter of the Town of Vail, Colorado, for the enactment hereof, have been fulfilled.
2. Pursuant to Article IX of the Charter, the Town Council hereby makes the following annual appropriations for the Town of Vail, Colorado, for its fiscal year beginning on the first day of January, 2020, and ending on the 31st day of December, 2020:

FUND	AMOUNT
General Fund	\$43,823,730
Capital Projects Fund	29,396,754
Real Estate Transfer Tax Fund	8,264,660
Housing Fund	2,500,000
Vail Marketing Fund	2,892,461
Heavy Equipment Fund	3,795,619
Dispatch Services Fund	2,745,026
Health Insurance Fund	5,602,169
Timber Ridge Enterprise Fund	1,340,195
Total	100,360,614
Less Interfund Transfers	(14,813,464)
Net Expenditure Budget	85,547,150

3. The Town Council hereby adopts the full and complete Budget and Financial Plan for the 2020 fiscal year for the Town of Vail, Colorado, which are incorporated by reference herein and made part hereof, and copies of said public records shall be made available to the public in the Municipal Building of the Town. This Ordinance shall take effect five (5) days after publication following the final passage hereof.

4. If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance; and the Town Council hereby declares it would have passed this ordinance, and each part, section, subsection, sentence, clause or phrase thereof, regardless of the fact that any one or more parts, sections, subsections, sentences, clauses or phrases be declared invalid.

5. The Town Council hereby finds, determines, and declares that this ordinance is necessary and proper for the health, safety, and welfare of the Town of Vail and the inhabitants thereof.

6. The repeal or the repeal and reenactment of any provision of the Municipal Code of the Town of Vail as provided in this ordinance shall not affect any right which has accrued, any duty imposed, any violation that occurred prior to the effective date hereof, any prosecution commenced, nor any other action or proceedings as commenced under or by virtue of the provision repealed or repealed and reenacted. The repeal of any provision hereby shall not revive any provision or any ordinance previously repealed or superseded unless expressly stated herein.

7. All bylaws, orders, resolutions, and ordinances, or parts thereof, inconsistent herewith are repealed to the extent only of such inconsistency. This repealer shall not be construed to revise any bylaw, order, resolution, or ordinance, or part thereof, theretofore repealed.

INTRODUCED, READ ON FIRST READING, APPROVED AND ORDERED PUBLISHED ONCE IN FULL, this 1st day of October, 2019. A public hearing shall be held hereon on the 15th day of December, 2019, at 6:00 pm at the regular meeting of the Town Council of the Town of Vail, Colorado, in the Municipal Building of the Town.

Dave Chapin, Mayor

ATTEST:

Tammy Nagel, Town Clerk

READ AND APPROVED ON SECOND READING AND ORDERED PUBLISHED IN
FULL this 15th day of October 2019.

Dave Chapin, Mayor

ATTEST:

Tammy Nagel, Town Clerk