



Memorandum

To: Town Council
From: Public Works Department
Date: 5-5-20
Subject: Police Department Partial Roof Top Unit Replacement

I. ITEM/TOPIC

Police Department Partial Roof Top Unit Replacement

II. BACKGROUND

The PD Roof top Units provide heat and cooling for the POD interior space. The existing units are far beyond the service life. We can no longer get parts for them and their performance is sub-standard. There are eight units total. The current plan is to replace two unit a year for the next four years. The replacements will be state of the art high efficiency units.

Three bids were received for this work. American Mechanical Services is the low bidder. The bid is within budget.

III. ACTION REQUESTED OF COUNCIL

Authorize the Town Manager to enter into an agreement with American Mechanical Services.

IV. STAFF RECOMMENDATION

Authorize the Town Manager to enter into an agreement, in a form approved by the Town Attorney, with American Mechanical Services to provide and install the new Roof Top Units in the amount of, and not to exceed, \$81,482.