

Vail Town Council Meeting Minutes
Tuesday, March 31, 2020
3:45 P.M.

Due to the Town's Disaster Declaration of March 17, 2020 related to the COVID-19 virus, the meeting was held with virtual access provided through Zoom.

The regular meeting of the Vail Town Council was called to order at approximately 3:45 P.M. by Mayor Chapin.

Members present: Dave Chapin, Mayor
 Kim Langmaid, Mayor Pro Tem
 Jenn Bruno
 Travis Coggin
 Kevin Foley
 Jen Mason
 Brian Stockmar

Staff members present: Scott Robson, Town Manager
 Matt Mire, Town Attorney
 Tammy Nagel, Town Clerk

1. Call to Order by the Mayor

2. Any Action as a result of Executive Session

Langmaid made a motion to return Middle Creek Village Apartments deposit in support of rent relief to their residents; Mason seconded the motion passed (7-0).

3. Presentations / Discussion

3.1. Town of Vail COVID-19 Operational Updates

Presenter(s): Scott Robson, Town Manager

Robson stated the town was maintaining day-to-day operations wherever possible. There were several municipal services that were being provided online, by phone and by appointment. It was noted that police, fire and others had been integrated into the response activities of the Eagle County Emergency Operations Center and were helping the regional public health crisis, when needed. Staff were preparing to provide information for discussion at next Tuesday's Town Council meeting that would include how to trim expenses based on updated revenue forecasts. A tiered approach would be presented that would limit operational impacts to the public. This would include deferring capital projects, use of reserves, etc.

3.2. Emergency Service Updates

Presenter(s): Dwight Henninger, Chief of Police and Mark Novak, Fire chief

Police Chief Henninger and Fire Chief Novak presented updates about their logistical operations in response to the COVID-19 pandemic. Contingency plans for staffing and emergency

responses had been implemented. It was noted that calls for service had been on the decline in recent days, but they are staffed accordingly and ready to respond to incidents. They're continuing to operate with extreme social distancing on calls and taking care of routine matters. Fire and Police were also working with adjacent and neighboring agencies in case there was a need for additional assistance during this time.

3.3. Communication Update

Presenter(s): Scott Robson, Town Manager and Suzanne Silverthorn, Communication Director

Community resources for updates on COVID-19 were available at <http://ECEmergency.org> as well as <http://vailgov.com/COVID19>. The town would also be reaching out with information to the senior community regarding services available from Eagle County Healthy Aging. Robson reminded everyone the town's community survey was online at www.vailcommuntiyurvey.org/open. Robson noted the survey included questions about COVID-19.

3.4. 2020 Event Planning Update

Presenter(s): Scott Robson, Town Manager and Mia Vlaar, Economic Development Director

Robson noted town approved funding was being allowed to roll into the next cycle to help promoters with cash flow. The town would work with the promoters on a case-by-case basis to determine whether to reschedule or cancel their event based on public health orders.

3.5. Future Special Meeting Schedule

Presenter(s): Dave Chapin, Mayor

Tuesday April 7th was a regularly scheduled Town Council meeting that would be conducted virtually with several business items. Mayor Chapin stated no public comment would be taken for the next two agenda items. He suggested members of the public to send an email to the town to register for public comment at next week's meeting.

4. Action Items

4.1. Resolution No. 13, Series of 2020 A Resolution of the Vail Town Council Establishing the Vail Relief Fund and Directing the Town Manager to Implement Policies and Procedures for the Proper Administration of the Vail Relief Fund

Presenter(s): Kathleen Halloran, Finance Director

Background: Town Council to consider a resolution that establishes the Vail Relief Fund and directs implementation of such fund in response to the COVID-19 public health crisis to provide some financial relief to the community organizations.

Halloran presented Resolution No. 13, Series of 2020 establishing the Vail Relief Fund and directing the Town Manager to implement policies and procedures for the proper administration of the \$500K Vail Relief Fund.

Council inquired about the opportunity to assist the business community. Robson stated that effort would likely be considered in another phase.

Foley made a motion to approve Resolution No. 13, Series of 2020; Coggin seconded the motion passed (7-0).

4.2. Community Development Lobby Remodel

Presenter(s): Greg Hall, Public Works Director

Background: The current configuration of the entry and lobby of the community development building allows the general public access to the rear office area with no authorization. The proposed remodel will create a secure lobby and the general public will not be able to access the rear portion of the building. This remodel is important in order to provide a greater amount of security and safety for Town of Vail employees. Two bids were received for this work. Ulf Built is the low bidder and they have a team ready to start the work soon. This is an excellent opportunity to complete this work while most of the community development staff is working remotely.

Staff Recommendation: Authorize the Town Manager to enter into an agreement, in a form approved by the Town Attorney, with Ulf Built to complete the Community Development Lobby Remodel is in the amount of, and not to exceed, \$81,672.

Hall reviewed the request with council stating the work would occur while the building was closed to public.

Coggin made a motion to authorize the Town Manager to enter into an agreement with Ulf Built in an amount not to exceed \$81,672.00; Bruno seconded the motion passed (7-0).

There being no further business to come before the council, Foley moved to adjourn the meeting; Coggin seconded the motion which passed (7-0) and the meeting adjourned at 5:15 p.m.

Respectfully Submitted,

Attest:

Dave Chapin, Mayor

Tammy Nagel, Town Clerk