



---

**Memorandum**

To:Town Council

From:Public Works Department

Date:April 6, 2021

Subject: Police Department Roof Top Air conditioning units

**I. ITEM/TOPIC**

Police Department Roof Top Air conditioning units Contract Award

**II. ACTION REQUESTED OF COUNCIL**

Authorize the Town Manager to enter into an agreement with American Mechanical Services in the amount not to exceed \$112,239.00.

**III. BACKGROUND**

Town staff is working to replace all 8 of the Police Department roof top units two per year. This will be the second year of replacement. This year we will replace the unit that provides heat and cooling to the dispatch IT room and the unit that provides heat and cooling to the detectives' offices. The new units are high efficiency and will save both natural gas and electric. Two bids were received for this work. The low bidder was American Mechanical Services. This project will be paid for out of the Facility Capitol account.

**IV. STAFF RECOMMENDATION**

Authorize the Town Manager to enter into an agreement, in a form approved by the Town Attorney with American Mechanical Services in the amount not to exceed \$112,239.00.